



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT THE ANGMERING BAPTIST CHURCH ON WEDNESDAY 26 APRIL 2023.

Present: Alison Reigate (Chair), Alan Evans (Vice Chair), Norma Harris, Rhys Evans, Nikki Hamilton-Street and Paul Bicknell

In attendance: Tracy Lees (Committee Clerk)

Acronym: Angmering In Bloom: AIB, Angmering Parish Office: APC, West Sussex County Council: WSCC, Arun District Council: ADC

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	22/146	APOLOGIES FOR ABSENCE Apologies were received and approved for Lee Hamilton-Street. Apologies were received from AIB.	
2.	22/147	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3.	22/148	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 29 March 2023 were agreed and signed by the Chair.	
4.	22/149	ANGMERING IN BLOOM (AIB) No representatives were able to be present and had sent their apologies. No report had been sent in as one was given at last months meeting. Cllr. A Evans commented on the AIB Facebook posts which detail what they have been doing including the work at Pooks Cottage and at the Carla Roundabout on Roundstone Lane.	
5.	22/150	PUBLIC CONSULTATION No members of the public were present and no questions had been sent in.	
6.	22/151	THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA There was nothing new to report and no questions were asked.	
7.	22/152	COMMUNITY EVENTS Bike Marking Event – Saturday 15 April 2023	

It was reported that 25 people attended. APC are already receiving enquiries as to whether another event will be taking place. APC have contacted the organisers to ask if they would be able to run another event at Angmering Revealed in September. If this is not possible another date will be looked for.

Skate Jam – Saturday 22 April 2023

Approximately 100 people attended the event and very positive feedback has been received. A date for another event later in the year will be looked into.

Angmering Amble – Saturday 1 April 2023

Sadly the event had to be cancelled at the last minute due to bad weather and the condition of the route. A new date has been set which is Saturday 2 September 2023.

Kings Coronation – Saturday 6, Sunday 7 and Monday 8 May 2023

6 Grants have been awarded for various events taking place around the village. Grants can still be applied for even though the closing date has now passed.

The new flag pole at the Community Centre will be erected in time for the Coronation.

Themed seed packets have been purchased and will be given to school children in Angmering, these will be delivered next week by the Chair.

Parish Assembly – Thursday 25 May 2023

This event will take place at St Margaret's Church Hall from 6pm.

The Committee Clerk reported that only 2 nominations had been received for this year's Fred Rowley Award and none had been received for the Volunteer/Young Volunteer of the Year Awards.

This years guest speaker is Katy Bourne the Police and Crime Commissioner for Sussex.

8. 22/153 APCs CHARITY OF THE YEAR

A discussion took place on the nominations received from the councillors regarding what this year's Charity of the year will be.

All nominations were discussed at length which included what they did and their affiliation with Angmering.

After careful consideration the following was agreed.

<p>RESOLUTION: Cllr. R Evans PROPOSED that The SID Youth was APCs chosen charity of the year. Cllr. A Evens SECONDED and 5 AGREED with 1 ABSENTION.</p>
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9 22/154 MAYFLOWER PARK WORKING GROUP

The Committee Clerk advised that she and the Clerk would be meeting with BAQUS, a consultant, in the next few days to look at various potential projects in this area. Once this meeting has taken place APC will then look at forming Working Parties for this area.

10. 22/155 LITTLE KICKERS REQUEST

Cllr. Reigate explained the supporting paper and the extra questions she had asked about charges.

Cllr. Hamilton-Street explained what she knew about the company and that they currently use inside space at The Angmering School and wanted to move outside but there was no space available to accommodate them hence this request.

A discussion then took place and as they are a commercial enterprise it was agreed that APC should charge for the use of the land. All monies received will be ring fenced and put towards Mayflower Park improvements.

Part of the agreement will be that the organisers must make sure that all those attending understand that parking is not available and must try to encourage people to walk to the venue and not park in the surrounding roads, particularly outside residents properties.

11. 22/156 UPDATE ON RUSSET PLAY AREA REFURBISHMENT

The Committee Clerk gave an update on this area. Work will start w/c 2 May with weeds etc. being cleared away and the park will close w/c 9 May when the ground works commence. Work will take approximately 6-7 weeks. The plan is to have the park open prior to the summer holidays and an official opening is planned.

Fencing will be put up to stop access to the park as well as acting as a safety barrier. Pictures of the new play area will be attached to the fencing so residents can see what the new area will look like. The APCs Facebook page will post regular updates.

Cllr. A Evans requested that a poster of the new look area was given to the Community Centre so they could put this up inside the building.

12. 22/157 ANNUAL BUSINESS PLAN

No updates were given by the Chair or comments given by the Councillors.

Cllr Reigate asked councillors to look at the projects/actions they have been allocated and if they have any questions to speak up.

Cllr. Hamilton-Street requested that all CLEW actions be brought to the May meeting for discussion.

13. 22/158 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

1) This Committee
None.

2) Full Council.
None.

Before the meeting concluded Cllr Reigate wanted to thank Cllr R Evans for his support over the last 4 years and wished him well as he was not standing again. She also thanked councillors for their support and looked forward to working with them over the next four years.

DATE OF NEXT MEETING

The Committee's next meeting will be held on **Wednesday 31 May 2023** at **19:30** to be held at Angmering Baptist Church.

The meeting concluded at 20:39.

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Date.....

Chairman

Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.

DRAFT

ANGMERING IN BLOOM ASSOCIATION

REPORT FOR APC CLEW MEETING 31st MAY 2023

Recent activities

In the last couple of months we have continued our Wednesday morning maintenance sessions and have started our Summer planting at

The Village Centre:

- Purchased and planted four new planters for the Stone seats, courtesy of a donation from the Rotary club
- Beehive bed planted with wildlife friendly plants with help from the Guides

The Community Centre:

- Trugs and pots planted with help from Rainbows and Brownies
- Cala roundabout dead shrubs removed and replaced

We removed some of the invasive weeds at the QE2 bed and Roy kindly collected all the waste. However this area requires some more very labour intensive work which AIB do not feel they can tackle alone so will need to discuss options with APC.

As part of The Big Help Out, for the Kings Coronation, we worked with the Rainbows, Brownies and Guides to plant up areas with wildlife friendly plants. This was made possible using a grant from APC and was enjoyed by everyone involved.

We had our annual AGM on Wednesday 17th May at The Spotted Cow where the Committee were re-elected.

Future activities

During the next month we will complete the Summer planting and continue maintenance at

The Village Centre:

- Pooks Cottage
- St Wilfrids School bed
- High Street bed
- 4 Village planters

The Community Centre:

- Rainbow planters
- Long planter
- Moon bed
- Wildflower area

We will be holding a Plant Sale and Coffee morning in the Village Hall on Saturday 10th June from 10.00 - 12.30, to raise funds for AIB projects.

Meeting Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To
15.05.23	14	23/014	Review of 2022/2023	Electronic Noticeboard	To look into the possibility of installing an electronic noticeboard	To have information to take to the next meeting in June	Chris

Key

Task has been started
Task to remian on the list - placed on differed tab
Task not yet started
Task completed

Completed Date

ANNUAL PLAN 2023/2024

Area of focus	Aim	Objective	Action	Budget	Precept or Grant	Who is responsible	Compltn Date	Updates	RAG	PRIORITY	NEW FOR 2023-24
CLEW											
Volunteer Opportunities and Community Schemes	To develop an overarching "Friends of Angmering" to include all voluntary sector organisations	To share ideas, resources and develop a coordinated approach	Arrange meet ups 2-3 times per year.	£200.00	Precept	Alison Reigate	2022/2023				
Volunteer Opportunities and Community Schemes	To establish Community Garden in Angmering	Turn Lloyd Goring Close Allotments into a Happiness Garden.	Liaise with ADC about leasing and clearing the land. Then councillors/volunteers to create the garden.	£2,100.00	Precept	Katie Herr/Nikki Hamilton-Street/Alison Reigate	2022/2023	EMR of £3,637 from 2022/23. Waiting hard copy of lease.			
Entrances to village	To create a vibrant entrance to the village, at each location	To welcome visitors and residents to the village with a well thought out and attractive display	Starting with the Blue Star Roundabout entrance to Angmering.	£15,000.00	Precept/Grant Funding	Tracy Lees/CLEW	2023/2024	Quotes being sourced for ground works and planters. Benches to be donated. License agreed - awaiting hard copy.			New for 2023-24
Mayflower Park	To create a welcoming, multifunctional park for the residents of Angmering	Improve facilities, quality of play and biodiversity of Mayflower Park	This is a large project and will be broken down into sections. The larger project is held in our long-term plan and individual tasks will be listed here.	Unknown as yet	Precept/Grants /Reserves	Katie Herr/Tracy Lees/Nikki Hamilton-Street	Long-term	Source project manager to create plans. £7855.00 from 2022/23 budget added to EMR.			
Kings Coronation	To create village wide celebrations	Assist with grants to groups/clubs/organisations throughout the village in order to provide a wide range of activities in all corners of the parish	Create a grant form to allow for the application of funds. Promote all the events via our noticeboards, window and via social media. Grant the Angmering Community Centre, Angmering Sports and Recreation Association and Angmering Village Hall funding to put on events.	£8,000.00	Precept	Office/CLEW	2023	Plans to go to CLEW Jan 2023			New for 2023-24

Wellbeing	To bring people together and reduce loneliness	To improve the wellbeing of Angmering residents by increasing their interaction	Investigate coffee mornings in the village with the aim of creating a monthly/weekly event	£500.00	Precept/grants / Working with other associations	Katie Herr/Christine Jones	Ongoing	Created Community Cuppa event at Angmering Community Centre and promote Angmering Grange and St Margaret's Church sessions also.			
Wellbeing	To promote the issues surrounding dementia in order to make Angmering more accessible to those who have the illness	To encourage the businesses in Angmering to join with APC in working towards making Angmering Village "Dementia Friendly"	Work with members of the Alzheimer's Society in order to address any issues and encourage traders to be Dementia Friendly.	£100.00	Precept	Office	2024				New for 2023-24
Wellbeing	To promote a healthy lifestyle, the outdoors, how to have fun and make new friends	Fund free to attend Summer Holiday Activity Sessions for children to attend - 2 locations	Hold twice weekly summer activity sessions at both Mayflower Park and Palmer Road Rec	£3,000.00	Precept	Office	Ongoing	Locations confirmed, awaiting confirmation of dates.			New for 2023-24
Wellbeing	To encourage a healthy lifestyle for the residents of Angmering	Facilitate FOC sessions for the residents of Angmering to attend in order to encourage a healthy lifestyle	Work with ADC Wellbeing team to create these sessions.	£200.00	Precept	Office	2023	Sessions set for January 2023 at Community Centre and Village Hall. 3 CPR and Defib sessions for 2023			New for 2023-24
Russet Play Area	To enhance the play options for users of play parks in Angmering	To have a fully accessible play area for use by all ages and abilities.	Consultation and ultimately refurbishment of Russet Play Area.	£130,000.00	Precept/Reserves/Grant Funding	CLEW Committee/Tracy Lees	2023/2024	Design selected. PO to be raised and start date confirmed.			
Climate Change	To address what APC can do to promote and positively affect climate change	Create a plan of initiatives and promote those of other organisations	Propose a plan to committee with what APC can affect.	NA	NA	Office/Alan Evans/Matt Want	Ongoing	Plan to come to FP in February 2023.			New for 2023-24
Defibrillators	To ensure the safety and wellbeing of residents	To ensure that all areas of the village have quick and easy access to a defibrillator	To create a map of where the current defibs are and to work out where they are needed	NA	Grant/contributions from other organisations	Office	2023				New for 2023-24

Dog Fouling	To continue to make Angmering a lovely place to live	Reduce the amount of dog fouling in the village	Create a campaign to highlight the issue and work with ADC to improve the current situation	NA	NA	Office/PI	2024				New for 2023-24
Climate Change	To work on initiatives in order to reduce landfill and encourage the repair/reuse of items	Create Make do and Mend and/or a Clothes Swap within the village	Advertise the creation of these sessions in order to reach residents with the relevant skills. Locate the sessions at accessible locations. Advertise their creation to encourage attendance	£200.00	Precept	Office/CLEW	2024				New for 2023-24
Planning and Infrastructure											
Traffic	To address the traffic issues in Weavers Hill/High Street/Water Lane and other locations as identified on the Community Survey 2021	To make these roads safer for all users.	After survey results pursue the installation of Speed Indicator Devices that can be moved between locations	£4,000.00	Precept	PI Committee/Katie Herr	2022/23	SID's costings being investigated and contact made with officer at WSCC. EMR of £6,000 from 2022/23 budget			
Cycling	To address the current cycle paths in Angmering.	To ensure that there are safe and useable cycle routes throughout the parish to encourage people out of their cars	Complete regular walk arounds of the village and ensure that all paths are useable. Report any issues.	NA	NA	Alan Evans	Ongoing	Several areas cut back by APC and others reported to WSCC. Work down Water Lane has been completed.			New for 2023-24
Conservation Area	To ensure the conservation area in Angmering is maintained and expanded.	To identify possible areas for expansion that fit with the criteria.	Create a group of councillors and residents and explore the possibility of expanding the area.	NA	NA	Sylvia Verrinder	2023/2024	Draft update given to ADC. Questions to be added to a survey in early 2023. New drawings in.			
Solar Lighting	Create well lit paths and areas in Angmering	To position solar lighting columns in Angmering in order to enhance lighting and increase the safety of residents during darkness	Investigate the suggested sites for extra lighting and apply for planning permission if required.	£26,925.00	Grant	Office/PI	2024	Use information from 2022 survey.			New for 2023-24

The Planning System	To increase residents knowledge and encourage information sharing	To facilitate sessions where people can learn about the planning process and organisations can come together to sharew information for the benefit of Angmering	To hold twice yearly planning information sessions. Bring together officers from ADC and WSCC, as well as councillors and other organisations so that residents can ask questions and take home information	NA	NA	PI/Katie Herr	Ongoing	An evening session to be scheduled for the Autumn.			New for 2023-24
Office											
APC Office	Find alternative office for APC	To have a fit for purpose, future proof office, capable of servicing the needs of Angmering Residents.	This is a large project and will be broken down into sections. The larger project is held in our long-term plan and individual tasks will be listed here.	Unknown as yet	Grant/contributions from other organisations	Katie Herr/Tracy Lees/Nikki Hamilton-Street	Long-term	Source project manager to create plans.			
Council Vehicle	Reduce emissions and potentially cost	Have an electric van for use around the village	Look into funding for electric vehicles	£3,000.00	Precept	Tracy Lees	Long Term	Total EMR of £6,000 from 2021/22 and 2022/23			

KEY			
RAG	Started	On Hold	Completed
Priority	By Summer	By Autumn	By Winter
New	New for 2023-24		