



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD IN THE KING SUTIE AT ANGMERING VILLAGE HALL ON WEDNESDAY 28 MARCH 2024.

- Present:** Alison Reigate (Chair), Alan Evans, Norma Harris, Carey Bennett, Matthew Want and Nikki Hamilton-Street
- In attendance:** Tracy Lees (Committee Clerk) one member of AIB and 4 members of the public
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, West Sussex County Council: WSCC, Arun District Council: ADC

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	23/091	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. Paul Bicknell.	
2.	23/092	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3.	23/093	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 20 December 2023 were agreed and signed by the Chair.	
4.	23/094	ANGMERING IN BLOOM (AIB) The AIB representative talked through the report that had been sent in drawing particular attention to the thistles in the flower bed at the entrance to the village opposite the Blue Star roundabout. The Committee Clerk read out an email received from the contractor that installed the flower bed and after a short discussion it was agreed to re-visit this once the remedial work had been done.	

The second point discussed was AIBs request to take over the APC noticeboard outside the APC Office for a display of old village photographs. The Chair advised that all APC noticeboards were fully used and therefore this would not be possible. Cllr. Want suggested small spaces relevant to the photos could be looked at and while the AIB representative agreed she advised it was not be doable due to the expense involved and obtaining suitable, relevant sites. The Chair said APC will speak with Neil Roger Davies, local historian, to try and take this forward.

Action: Speak with Neil Roger Davies re a suitable location to display old photos of the village.

TL

5. **23/095 PUBLIC CONSULTATION**

The members of the public where there to speak on items 7 and 8 therefore nothing was brought up in this item nor had anything been sent in for consideration.

6. **23/096 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Committee Clerk talked through the action list and commented on the Clerks action regarding item 9 from December's agenda. The monies are due to be received in April 2024 and once received two thousand pounds will be transferred into Ear Marked Reserves as agreed.

7. **23/097 ANGMERING SOUTH DOWNS ROTARY – EVENT PROPOSAL**

Two members representing the group spoke about their intentions for the event and why they were now looking to host it at Angmering Community Centre. Their original plan was to hold it at Fletcher's Field but they had been refused permission and were very disappointed and felt they were not being supported in trying to help the community.

The Committee had concerns that due to the very short timescale (the event is planned for Saturday 25 May 2024) and the amount of activities being proposed at this event there would not be enough time to pull it all together in order to deliver it as planned. A long discussion took place and other possible alternatives were put forward by both sides. The representatives said they had good contacts to be able to put on the event in May and had also provisionally booked the Community Centre but understood the concerns raised.

One idea was to postpone this event until 2025 and an alternative event for May 2024 was found as APC wanted the Rotary Club to succeed and not fail.

Cllr. Want suggested linking with other events already taking place. It was also mentioned that they will be sharing an open space at the Community Centre and needed to remember this when deciding what was being offered.

The representatives then suggested a picnic with people bringing their own food. Both inside and outside areas of the Community Centre would be used with a Craft Fair taking place during the event. As well as some children's fun fair rides, bouncy castle, ice cream van etc. Cllr. Reigate asked for the committees view on this new proposal.

After another discussion it was agreed that if a full risk assessment was produced, insurance documents were shown and the APC Office agreed all was in place that they could go ahead with this event.

8. **23/098 MAYFLOWER FEST 2024 – EVENT PROPOSAL**

The creators of this proposed event introduced their detailed proposal and talked through the paper they had provided making sure they covered all

the elements plus gave a background of what events they have run in the past. They also explained why they wanted to use Mayflower Park and why they had chosen the date. They also mentioned keeping noise levels under control and making sure local residents were happy and fully informed of what would be taking place. Parking had also been considered.

Cllr. Hamilton-Street brought up the cost of food and commented that this needed to be aimed at all budgets i.e. nothing overly priced.

A discussion took place and all were in favour of the concept. Cllr. Evans said that good advertising would be needed as not everyone knows where Mayflower Park was located.

Cllr. Hamilton-Street will provide contact details re potential bands at The Angmering School.

The creators of the event finished by saying they were not expecting to make money out of this first event as they understood they needed to see how it went but hoped that it would become an annual event.

After consideration the following was agreed:

<p>RESOLUTION: Cllr. Evans PROPOSED that the Mayflower Fest 2024 should take place. Cllr. Want SECONDED and ALL AGREED.</p>

Two members of the public left at 20:18.

9. **23/099 COMMUNITY EVENTS**

An update was given on the following events:

CPR & De-Fib Course – Wednesday 20 March.

Fifteen members of the public attended with a lot of positive feedback received both verbally and in written form.

The next course will be on Wednesday 5 June and will include tips for summer first aid.

All courses will be free to attend and will take place at St Margaret's Church Hall.

Preloved Clothes Sale – Saturday 20 April

The event will again take place at Angmering Community Centre.

This sale will also allow men's and children's clothes to be sold.

D-Day 80th Anniversary – Thursday 6 June

The day will have three elements, at 9am the D-Day flag will be raised at the Community Centre and a poem read by Angmering School pupils, at 11am pupils from The Angmering School will read a poem at the War Memorial in the Village Square and that 12:30pm a free anniversary lunch will be held at the Community Centre.

Full information about the day and how to register for the lunch will be available soon.

Flicks on the Pitch – Friday 26 & Saturday 27 July

The Committee Clerk advised the committee of an email she had received asking if APC would be happy for the Rugby Club to charge a £1 booking fee for this event as only about 45% of the tickets booked online were used. It was felt that if a fee was charged more people would attend and tickets would not be wasted i.e. stopping others from attending. Also the £1 booking fee would be donated to charity – all agreed this was a good idea.

Film choices were also discussed and all felt that the addition of a Friday night film was a good idea but feedback that they felt people needed to be made aware of what the films were as early as possible.

10. 23/100 BMX/SKATE JAM MASH UP – Saturday 18 May

The Supporting Paper was presented by the Committee Clerk and a short discussion took place. All agreed that it would be a good idea to go forward with this event.

RESOLUTION: Cllr. Hamilton-Street **PROPOSED** that the BMX/Skate Jam Mash Up should take place. Cllr. Harris **SECONDED** and **ALL AGREED**.

11. 23/101 2025 CALENDAR

The Committee Clerk presented the idea and referred the councillors to the supporting paper. Comments were very positive and a discussion took place on where the calendars could be sold and the amount to get printed as well as the possibility of getting sponsors to help with the production costs. It was also mentioned that a variety of pictures would be preferable including quirky ones.

After discussion the following was agreed.

RESOLUTION: Cllr. Hamilton-Street **PROPOSED** that 500 copies of the calendar were printed but to also look for a sponsor to help with the cost. Cllr. Evans **SECONDED** and **ALL AGREED**.

Two members of the public left at 20:41.

12. 23/102 NEED FOOD LEAFLET

The Committee Clerk presented the leaflet to the committee and reminded them why it had been produced. The feedback was positive and the following ideas were suggested:

- Cllr. Want suggested the leaflet was shown to the Littlehampton Community Fridge prior to it being produced and if they agreed it could then be produced.
- The APC logo to be included somewhere on the leaflet with the words 'produced by Angering Parish Council'.
- To ask the Schools, Doctors etc. if they would like copies.

The above points will be looked into.

13. 23/103 MAYFLOWER PARK WORKING GROUP

Cllr. Hamilton-Street reported that the Clerk had contacted all those that had expressed an interest to take part in the working group to set up the first meeting but had not received any responses so we have to assume they are no longer interested in being part of the group, which is a great shame.

The Committee Clerk reported that work around the pond had started, this was to clear the area of overgrown brambles in and around the pond. An ecologist report has been commissioned on the state of the pond so APC can ascertain what work can and cannot be carried out in the pond itself. Once the report has been received the next steps will be decided.

Cllr. Evans commented on the Mayflower Fest event detailed in item 8 and suggested a leaflet was produced to give out at the event to ask what people would like to see in this area, all agreed.

Action: Produce a leaflet to ask people what they would like to see at Mayflower Park.

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14. 23/104 PLAY PARK STRATEGY AND PRIORITY MATRIX

The Chair thanked Cllr. Hamilton-Street for all her work on this document. Cllr. Hamilton-Street talked through the document advising that it had not changed too much from the previous version. Additions included making sure all new play areas were all inclusive and looking at different areas such as the BMX track in Mayflower Park, it was also now a four year plan. A short discussion took place.

It was commented that the new Russet Play Park has been positively received and is well used.

Cllr. Reigate said she had visited all the areas mentioned in the document and felt that the maintenance plan was working well.

15. 23/105 ANNUAL BUSINESS PLAN

Cllr. Evans gave an update on how the new recycling initiative was going in the office.

It was reported that 16.5kg was collected in March which is a great start.

16. 23/106 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

1) This Committee

Cllr. Hamilton-Street commented on the email sent to all councilors regarding support at this year's upcoming events. She said that if not enough support was received APC may have to look at obtaining paid support or if this was not possible due to budget constraints having to cancel events.

2) Full Council.

None.

DATE OF NEXT MEETING

The Committee's next meeting will be held on **Thursday 27 June 2024** at **19:30** to be held in the King Suite at Angmering Village Hall.

The meeting concluded at 21.01.

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Chairman

Date.....

Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.

DRAFT