



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT THE ANGMERING BAPTIST CHURCH ON WEDNESDAY 29 JUNE 2022.

- Present:** Alison Reigate (Chair) Alan Evans (Vice Chair), Paul Bicknell, Rhys Evans, Lee Hamilton-Street and Nikki Hamilton-Street
- In attendance:** Samantha Fraser (Committee Clerk), two representatives from AIB, two members of the public.
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, West Sussex County Council: WSCC, Arun District Council: ADC

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	22/018	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllr. Harris.	
2.	22/019	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3.	22/020	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Wednesday 25 May 2022</b> were agreed and signed by the Chair.	
4.	22/021	<b>ANGMERING IN BLOOM (AIB)</b> The A.I.B representatives reported that the recent plant sale was a great success, very popular this year raising over £800.00 with much support from both Ferring Nursery and Culberry Nursery.	

They thanked APC for the installation of the village tap that was being used to water the planters in the recent very hot weather and to keep the village map clean.

A conversation then took place regarding the overgrown shrubbery in St Nicholas Gardens, and that it needed to be tidied up. Cllr A. Reigate asked for ideas. Cllr N. Hamilton-Street commented that she had been approached by the Youth Offending Service and that they should be contacted to help with the overgrown foliage as an annual maintenance plan needs to be in place.

Action: Cllr Reigate will contact the Youth Offending Service to see if it is possible for them to help with the clearance.

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5. **22/022 PUBLIC CONSULTATION**

No questions were asked.

6. **22/023 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Committee Clerk advised that there were no updates and asked if there were any questions regarding the action list.

Cllr A. Evans explained that the local traders were all on board to go ahead with the Memory Tree event on Friday 2 December, although the vets were unable to attend. He also explained that work on the A259 would be finished, and this may affect the traffic for that evening. A long discussion then took place with the logistics of the road closures and potential access to hotel guests and placement of attractions. It was suggested that the APC office should perhaps contact all affected residents to explain all activities taking place including any road closures.

Action: Letters to be written nearer the time regarding the event i.e. what will be taking place.

TL

Action: The event to be brought back to the July meeting for further discussions and decisions.

TL

7. **22/024 DONATION OF TREES – ANGMERING IN BLOOM**

A discussion took place regarding where to plant 3 donated trees given to A.I.B from the Jubilee Fund. A representative from A.I.B explained that the planting of the trees concerned them as the trees needed to be planted sooner rather than later. Cllr N Hamilton-Street explained that the APC office team would apply to WSCC for a license so planting could take place as soon as possible. Cllr Reigate then read out a list of ideas of where the trees could possibly be planted.

Action: APC office to pursue the planting of the 3 trees with WSCC on the area opposite the Blue Star Roundabout.

APC  
Office

A long discussion then took place regarding a proposed raised flower bed on the corner of Station Road using recycled materials, although the representatives from A.I.B said that metal planters would be a much better idea and that they would approach Cooper Adams located in the village to see if they would like to sponsor the raised bed. They will report back.

8. **22/024 COMMUNITY EVENTS**

**Parish Assembly Feedback – Thursday 26 May**

Cllr Reigate stated that people just were not aware that this event was taking place and the attendance was really poor. It was reported that the main attendees were in fact the stall holders themselves.

A long discussion then took place regarding how to attract more attention/attendance and how to reach a wider audience as it had been advertised in the All About Angmering Magazine, Facebook, APC Website and posters all over the village.

Cllr N Hamilton-Street suggested that a formal invite should go out to everyone to get a response to discuss the main problems. A member of the public said the title sounded dull and that people might not know what the event was and to perhaps change the title and time of the event.

Cllr A. Evans explained that the event did not achieve what it was set out to, and each adult should be given a ticket on arrival and then drawn at the end with prizes. Cllr L. Hamilton-Street said that a lot of effort was put in by all, but the people just did not come. Cllr A. Reigate expressed that she was upset with the APC stand and that it was unmanned at times by the councillors attending.

**Summer First Aid Course Feedback – Monday 6 June**

Samantha Fraser from the APC office explained that although the course was widely advertised that only 4 members of the public from Angmering attended, the previous course had 26 attendees.

**Sundowners Event Feedback – Friday 17 June**

Cllr R Evans attended the event and commented that he was unsure of whom the event was targeted at plus he had concerns over the cost of food, and they type of music performed. The event was then discussed, and it was concluded that perhaps was not quite right for Angmering. Cllr Reigate said that the event was of no cost to us, and we should let it run after giving feedback to the event organiser and to relay to them that the councillors wondered whether the local schools had been contacted to ask for performers and for the parents to be made aware of the event. It was pointed out that the porta loo was left on site after the event and pushed over therefore in future porta loos need to be removed immediately after the event.

The next Sundowners event will be taking place on Friday 29 July.

Action: Feedback to be given to the event organisers.

APC  
Office

**9. 22/025 ANGMERING AMBLE**

Cllr R Evans advised that he had received more funding from the Audi dealership and now had £450.00 in total to spend. It was reported that Juna had expressed an interest to take part in the event and the Rugby Club, as already advised, would put a game on to attract more people. It was suggested that all councillors go all out and really advertise this event alongside the Rugby Club. As with all events APC will advertise the event via social media, in the All About Angmering magazine and with posters placed in our noticeboards and office window.

Action: The event to be brought back to the July meeting for further discussions and possible decisions.

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**10. 22/026 POTENTIAL CHRISTMAS EVENT**

This Agenda item was previously discussed as part of Agenda item 6 relating to the Action List.

**11. 22/027 LITTER BINS IN MAYFLOWERPARK, ANGMERING**

The Committee Clerk talked through the supporting paper.

The 3 quotes were discussed, and Cllr A Evans suggested that recycling bins are the way forward. A long discussion then took place regarding the bins

along Worthing seafront and what would be the easiest and safest option for the APC Grounds man to empty. Cllr Reigate suggested that the cheaper quote was purchased with the option of getting super bins in once the regeneration of Mayflower Park takes place.

The quotes were discussed again at length and Cllr Bicknell proposed quote 3 and this was seconded by Cllr R Evans. However Samantha Fraser then said that ADC Cleansing had been contacted and they would check to see if they had any bins in their yard that they would be able to supply to us for no fee. The Councillors agreed to wait until a response from ADC had been received.  
Action: APC office to chase ADC Cleansing Dept and report back.

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**12. 22/028 PLAY PARK STRATEGY AND PRIORITY MATRIX**

Cllr. Reigate reported that there were no updates, and the Annual Review of the play parks were all either low risk or very low risk. The Grounds man would continue dealing with the report and that Discovery and Russet Parks were now moderate risk.

Cllr N Hamilton-Street suggested that for the next 3 years we go through the tender process to be financially compliant, seeking advice in order to go on to the Government Portal so people can bid. After the next meeting it will go out to Tender and there will be a public consultation for installation early in the Autumn. Cllr L Hamilton-Street explained that there were now 3 parks in the Medium Risk, Discovery and the 2 at the Community Centre that could potentially turn in to a major problem as Medium Risk can go to High Risk very quickly, we need to increase the inspections and to put them on a Risk Register and to up the documentation.

Action: Tracy Lees to look for external funding for the re-development of the play parks and then work on the tender process to be put in place.

TL

**13. 22/029 MAYFLOWER PARK WORKING GROUP**

Nothing new to report.

**14. 22/030 ANNUAL BUSINESS PLAN**

Cllr N Hamilton-Street reminded all Councillors that as part of the Clerks challenge that they are all responsible for actions with their names against them. These actions need to be followed up and achieved especially as elections are coming up in May 2023, items need to be progressed as priorities and responsibilities agreed. Things can be taken off the list if there is a genuine reason, but residents need to see that the Councillors are fulfilling their duties.

**15. 22/031 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

1) This Committee

Cllr R Evans explained his ideas for a large event in 2023 to take place outdoors at the Rugby Club. He suggested an open top circus to include a celebrity D.J with a concert promoter to host the party. He suggested a Park and Ride at the Roundstone pick your own to avoid congestion and parking. The event would be for approx. 3,000 people or up to 6,000 if run externally. He asked if the Parish would want to run this as a community action or stand back and let somebody else take over. He will get costings and bring them along to next month's CLEW meeting in July.

- 2) Full Council.  
None.

**DATE OF NEXT MEETING**

The Committee's next meeting will be held on **Wednesday 27 July 2022** at **19:30** to be held at Angmering Baptist Church.

**The meeting concluded at 21:00.**

..... Date.....  
Chairman

*Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.*

DRAFT