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| **ANGMERING PARISH COUNCIL** **JOB DESCRIPTION**  | Established 1894 |

Assistant Grounds Person

Employer: Angmering Parish Council

Location: Angmering, West Sussex

Salary: Scale Point 3–5, £24,796 – £25,583 (NJC pay scales)

Hours: Full Time – 7:30am to 4:00pm

Contract: Permanent

Angmering Parish Council is seeking a practical, motivated and reliable Assistant Grounds Person to join our team. This is an exciting opportunity to play a key role in maintaining and enhancing the village’s public open spaces, play areas and other valued community assets.

Working alongside our experienced Grounds Person, you will help ensure Angmering remains a clean, safe and attractive environment for residents and visitors.

Key Responsibilities

• Grass cutting, strimming, hedge trimming and general grounds maintenance

• Assisting with inspection and basic maintenance of play equipment, BMX track and skate bowl

• Litter collection and emptying of parish litter bins

• Upkeep of bus stops, benches, noticeboards and other street furniture

• Support for community events and seasonal decorations (e.g. Christmas, Remembrance)

• Minor repairs and maintenance as required

* Liaise with other agencies in order to complete jobs and report issues

The Ideal Candidate Will Have

• A positive, can-do attitude and willingness to work outdoors in all weathers

• Basic practical/DIY skills

• Ability to work independently and follow instructions

• A good level of physical fitness

• Flexibility to work occasional evenings or weekends for events

• Previous experience in grounds maintenance, gardening or similar (desirable)

• A full UK driving licence (desirable)

We Offer

• A varied and rewarding role serving the local community

• Competitive salary, dependent on experience

• Local Government Pension Scheme

• Uniform and PPE provided

• Training and development opportunities

**How to Apply**

For an application form please contact the Parish Office or visit our website:

📧 admin@angmering-pc.gov.uk

📞 01903 772124

🌐<https://www.angmering-pc.gov.uk/parish-council/grounds-person-vacancy>

Angmering Parish Council is an equal opportunities employer and welcomes applications from all suitably qualified candidates.