



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE PLANNING AND INFRASTRUCTURE COMMITTEE HELD IN THE KING SUITE, ANGERING VILLAGE HALL ON TUESDAY 20 MAY 2025 AT 7.30PM

Committee: Sylvia Verrinder (Chair)
Paul Bicknell, John Oldfield, Norma Harris, Carey Bennett and Nikki Hamilton-Street (as Chair of APC)
For the meeting to take place 3 committee members need to be present, this is known as quorum and is a legal requirement.

Present: Councillors; Sylvia Verrinder, Carey Bennett, John Oldfield and Norma Harris

In attendance: Tracy Lees (Committee Clerk)

Acronym: Planning and Infrastructure Committee: PI; Angmering Parish Office: APC; West Sussex County Council: WSCC; Arun District Council: ADC; South Downs National Park: SNDP; Conservation Area: CA; Environment Agency: EA; AFAS: Angmering Flood Alleviation Scheme. Construction Management Plan: CMP;

AGENDA ITEM	MINUTE NO.		ACTION FOR
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1	PI25/001	ELECTION OF THE CHAIR	
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Cllr. Bennett nominated Cllr. Verrinder to be Chair. This was seconded by Cllr. Harris and unanimously agreed. No other nominations were received.

The Chair thanked the Committee for their vote and support, then went on to say that the coming year is likely to be very busy with all that the Government and re-organisation will be sending our way; therefore I would ask that in addition to the research and investigation that you do on applications, and to ease the workload on one person, that members take on some of the tasks such as **the Conservation Area, Compliance/Enforcements, Appeals, and Licencing matters** then to report back to committee at the committee meeting.

She said this would be an agenda item for the next meeting and asked members to think about this request for discussion. She said that as the Parish Representative to the **South Downs National Park** she will continue with all matters relating to the park with the assistance of Cllr. Bicknell. She will also deal with all matters relating to Highways and Flooding. Cllr. Bennett offered his assistance with these two matters.

- 2 **PI25/002 ELECTION OF THE VICE CHAIR**
The vice chair position was left vacant.
- 3 **PI25/003 TERMS OF REFERENCE**
The Chair explained that the Terms of Reference had already gone through the Governance Committee and minor changes were agreed. She asked if there were any questions, there were none. Therefore, the Terms of Reference were adopted.
- 4 **PI25/004 APOLOGIES FOR ABSENCE**
Apologies were received and approved for Cllr. Hamilton-Street. Apologies were not received for Cllr. Bicknell and therefore were not approved.
- 5 **PI25/005 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.**
None.
- 6 **PI25/006 APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee from **Tuesday 29 April 2024** were agreed by all and signed by the Chair.
- 7 **PI25/007 THE CHAIRS REPORT ON ANY MATTERS OF INTEREST AND THOSE OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA. TO ALSO INCLUDE AN UPDATE ON THE STATUS OF THE ACTION LIST.**
A copy of the Chairs report had previously been sent to all committee members and was accepted with no questions being asked. The report was also uploaded onto the APC website.

The following additional items were added:

The latest West Sussex County Council "Environment and Climate Change" Newsletter has been published with interesting articles on :

- Road Verges - Climate Action & Adaptation Plan
- Active School Journeys
- New Transport Link
- Re-Cycling
- Biodiversity with no mow

During May two highway constructions were opened. The roundabout on the A280 at the junction of Water Lane, Angmering and on the 9th May the Lyminster By-Pass connecting the A259 at Wick to the A27 at Crossbush.

This was discussed and the general feeling was that the roundabout was working well, however Cllr. Bennett stated that he felt that one side of the roundabout was narrow and did not allow for two vehicles to travel around together comfortably. The general feeling about the new road was good however there were still hold ups and traffic queues at the A27 junction.

We also received a News Release from WSCC regarding the significant progress that had been made on the County's road network and the new partnership they now have with Volker Highways and FM Conway who it is hoped will bring a fresh perspective on the network.

ADC Planning Compliance has sent a letter to the residents of “Mayflower Meadow” formerly Shrublands, explaining the situation as a result of the dismissed appeal by the Inspectorate. There is to be a meeting by ADC at the Community Centre on Wednesday 28th May between 1600 and 1800 hrs to address concerns.

We are still awaiting the response to the Land Use Framework Consultation (January – 25 April 25). This is expected in July 2025.

The Planning & Infrastructure Bill is still going through the Committee Stage at Parliament.

Action List – This was read and there were no comments or questions.

8 PI25/008 PUBLIC CONSULTATION

No members of the public were present, no questions had been sent in.

9 PI25/009 PLANNING APPLICATIONS

To consider Arun District Council File Lists 220, 221 and 222 of 2025:

FILE LIST 220: Observations to Arun District Council by 23 May 2025

<u>A/63/25/HH</u> Erection of single storey rear extension. On 8th May this application was withdrawn at the applicant's request	<u>ADDRESS</u> 41 Oakwood Drive Angmering
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FILE LIST 221 – Observations to Arun District Council by 30 May 2025

<u>A/59/25/HH</u> Two storey side extension with roof conversion and extension, single storey rear extension, new front porch and associated external works. DECISION: No Objection COMMENT: All materials and design to be in line with the main and surrounding buildings	<u>ADDRESS</u> 14 Hillside Crescent Angmering
<u>A/66/25/DOC</u> Approval of details reserved by condition imposed under reference A/225/23/PL relating to condition number 6 - Construction Management Plan. DECISION: Object COMMENT: Due to the ongoing increased traffic on Arundel Road, the two schools and the ongoing road closures within Angmering, the route for construction vehicles and contractor vehicles into and out of the site must be via the A27 and not from the south of Arundel Road or the village centre. This must be clearly stated within the CMP and not left at the discretion of	<u>ADDRESS</u> Wilmington Arundel Road Angmering

<p>misinterpretation of the driver or company involved.</p> <p><u>A/67/25/DOC</u> Approval of details reserved by condition imposed under reference A/40/18/OUT relating to condition number 31 - foul drainage system. DECISION: Object COMMENT: APC reserves the right to make comment once the ADC Drainage Engineers Report has been published.</p> <p><u>A/69/25/NMA</u> Non-material amendment following the grant of A/287/22/PL relating to the variation of condition 1 (LAP and LEAP details). DECISION: No Objection COMMENT: Whilst APC appreciates that the desired equipment is no longer available it feels that what is presented for the main LAP/LEAP area of the development, is lacking in the provision of equipment such as secure enclosed swings for babies/children up to 2+ years.</p>	<p><u>ADDRESS</u> Land North of Water Lane Angmering</p> <p><u>ADDRESS</u> Land North of Water Lane Angmering</p>
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FILE LIST 222 – Observations to Arun District Council by 6 June 2025

<p><u>A/61/25/T</u> 2 No. Laurel prune to leave crown spread of 4-5m and 2 No. Glossy Privet to leave crown spread of 1-2m. DECISION: No Objection COMMENT: None</p> <p><u>A/68/25/S73</u> Variation of conditions following the grant of A/14/23/RES relating to condition number 1 - approved plans and condition number 3 - landscaping. DECISION: No Objection COMMENT: None</p> <p><u>A/75/25/DOC</u> Approval of details reserved by condition imposed under reference A/40/18/OUT relating to condition number 29 – surface water drainage system. DECISION: Object COMMENT: This application is a Drainage Verification Report to which the Authority</p>	<p><u>ADDRESS</u> Angmering Medical Centre Station Road Angmering</p> <p><u>ADDRESSES</u> Land South of Downs Way Angmering</p> <p><u>ADDRESS</u> Langmead Place Water Lane Angmering</p>
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Drainage Engineers have not yet made and published their Report. Therefore, APC feels that until then it can only object to the application.	
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- 10 **PI25/010 PLANNING APPLICATIONS NOT ON A WEEKLY LIST**
None.
- 11 **PI25/011 WEST SUSSEX COUNTRY COUNCIL PLANNING APPLICATIONS**
Information has been received that application WSCC/012/25 – Installation of two new external canopies at The Angmering School have been approved by West Sussex.
- 12 **PI25/012 SOUTH DOWNS NATIONAL PARK PLANNING APPLICATIONS**
None.
- 13 **PI25/013 PLANNING DECISIONS – NOT APPROVED**
The refusal was noted by the committee.
- 14 **PI25/014 LICENSING MATTERS**
None.
- 15 **PI25/015 CONSERVATION AREA REPORTS**
The Clerk as requested has contacted the Conservation Area Officer regarding the completion of the assessment regarding the inclusion of Weavers Hill into the Conservation Area, she has been advised that due to workload and re-organisation/devolution this will be completed, but it maybe several years.
- 16 **PI25/016 SOUTH DOWNS NATIONAL PARK**
The next planning meeting is to be held on Thursday 10 July 2025. We are awaiting the publication of the agenda.
- The Spring 2025 edition of the South Downs Planning News has been received and forwarded to all. There is an article by Tim Slaney Director of Planning regarding the pillars of balance for planning and an article by Claire Tester on the Local Plan review, we are currently awaiting the result of the recent public consultation.
- There is also an update from the Planning Policy Team on the Partnership Management Plan (PMP) and Authority Monitoring Report. There is to be a consultation on the PMP during the Summer of 2025.
- 17 **PI25/017 COMPLIANCE**
ENF/267/23 - 8 Meadowside – Fencing. Part compliant, Remaining row of panels still to be removed at the front of the property this is an ongoing case. No further updates as the Clerk is currently awaiting feedback as to the reason for the holdup.
- 18 **PI25/018 APPEALS**
Broadlees 20 dwellings Dappers Lane - PINS Ref
APP/C3810/W/24/3358077
Application A/133/24/RES was Refused by ADC on Monday 3 February 2025. Approval of reserved matters (appearance, landscape, layout, and

scale) following outline consent A/153/22/OUT. This application is in CIL Zone 2 and is CIL Liable as new dwellings. Awaiting the date and location of the appeal.

The Chair said that in view of the problems experienced with other major dwellings, members, when in the vicinity of Dappers Lane or any other major development, are asked to have a look at these sites to ensure there are no infringements, any spotted are to be forwarded to the Clerk who will discuss with the Planning Officer responsible.

19 PI25/019 CORRESPONDENCE

We received an e-mail from a resident regarding the next phase of the sewer enhancement works to be carried out by Southern Water, from the Square to Weavers Hill and the affect those works would have on the highway together with proposed rolling closures over a 7-month period. This was brought to Full Council and discussed. P&I must be very aware of the affect this will have on the Water Lane/Station Road highway together with any additional closures imposed by the construction of "Oakleaf Place". During this time the situation will be monitored by the Office and resolutions sought. Again any infringements or problems spotted are to be reported to the Clerk.

20 PI25/020 HIGHWAYS MATTERS

The Clerk has advised that there are currently no further updates and that she will continue to press for action and closure.

21 PI25/021 ARUN DISTRICT COUNCIL PLANNING COMMITTEES

Planning Committee Meeting

Next meeting to be held on: Wednesday 11 June at 2pm

Awaiting agenda

Planning Policy Committee

Next meeting to be held on: Thursday 12 June at 6pm

Awaiting agenda

Meetings are held at the Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF.

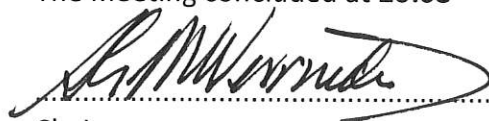
22 PI25/022 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

1. This Committee:
None.
2. Full Council:
None.

DATE OF NEXT MEETING

The Committee's next meeting is on Tuesday 10 June 2025 at 7.30pm, King Suite, Angmering Village Hall.

The meeting concluded at **20:08**


Chairman

Date 10 June 25