



Established 1894

Angmering Parish Council
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**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING OF THE
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE,
ANGMERING VILLAGE HALL
WEDNESDAY 2 NOVEMBER 2022 AT 2PM**

Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 3. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Monday 25 July 2022**
- 4. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

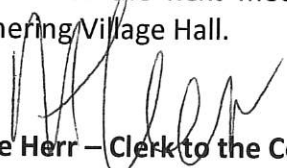
If you are planning to attend the meeting, please advise Angmering Parish Council as soon as possible as numbers need to be controlled to allow for social distancing and you may be denied entry due to maximum capacity being reached.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.
- 5. CLERK'S REPORT & ACTION LIST**
To receive a report from the clerk on matters affecting the committee, not included on this agenda.
- 6. HEALTH AND SAFETY**
To report any health and safety issues/concerns/work that has been done.
- 7. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**
To discuss possible risks to the council and suggest updates.

- 8. **MONTHLY DUTIES**
To discuss the previous 3 months duties and the coming 3 months duties
- 9. **INTERIM INTERNAL AUDIT REPORT 2022/2023**
To view and comment on the Interim Internal Audit Report 2022/2023
- 10. **RECORDING MEETINGS POLICY**
To discuss, with a view to adopting the policy at Full Council
- 11. **CIVILITY AND RESPECT PLEDGE**
To put forward to full council in order to pass a resolution to sign up to the civility and respect pledge
- 12. **PUBLICATION SCHEME**
To discuss, with a view to adopting the publication scheme at Full Council
- 13. **UPDATE ON LOCAL COUNCIL AWARDS SCHEME**
To receive an update to our current position
- 14. **MAYFLOWER WAY – CONCERNS**
To discuss concerns the council has regarding Mayflower Way, Angmering
- 15. **INVESTMENT SUGGESTIONS**
To receive a report and discuss the suggested investment opportunities. The suggestions will then be taken to Full Council for approval.
- 16. **QUALITY ASSURANCE**
To discuss the need to have a quality assurance document/policy with regards to services/items purchased.
- 17. **VIRTUAL VERIFICATION OF POLICIES**
To discuss the need to have virtual verification of urgent policies/procedures that are not able to be heard at Governance before they need to be approved at Full Council.
- 18. **STAFF PAY**
In view of the confidential nature of item 16 the committee are to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item

To discuss APC staff pay, recent information and the possible need for job evaluations.

DATE OF NEXT MEETING
The date of the next meeting is **WEDNESDAY 1 FEBRUARY 2022** at King Suite, Angmering Village Hall.


Katie Herr – Clerk to the Council

Date.....