



Established 1894

Angmering Parish Council
The Corner House
The Square
Angmering
West Sussex. BN16 4EA

Telephone/Answerphone: 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmering-pc.gov.uk

**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING OF THE
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE,
ANGMERING VILLAGE HALL
WEDNESDAY 3 MAY 2023 AT 2PM**

Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 3. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Monday 6 February 2023**
- 4. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

If you are planning to attend the meeting, please advise Angmering Parish Council as soon as possible as numbers need to be controlled to allow for social distancing and you may be denied entry due to maximum capacity being reached.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.
- 5. CLERK'S REPORT & ACTION LIST**
To receive a report from the clerk on matters affecting the committee, not included on this agenda.
- 6. HEALTH AND SAFETY**
To report any health and safety issues/concerns/work that has been done.
- 7. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**
To discuss possible risks to the council and suggest updates.

8. MONTHLY DUTIES

To discuss the previous 3 months duties and the coming 3 months duties

9. INVESTMENT UPDATE

To update the committee on the current status of investments made.

10. ZOOM MEETING PROTOCOL

To discuss the current need for this policy – update if required.

11. STANDING ORDERS

To review and put forward to Full Council in May 2023 for adoption for the year.

12. FINANCIAL REGULATIONS

To review and put forward to Full Council in May 2023 for adoption for the year.

13. RECRUITMENT OF NEW COUNCILLORS

To discuss potential recruitment campaigns and ideas for attracting new councillors.

14. MAYFLOWER WAY AND PARKING

To discuss the current state of the road and any updates.

15. STAFF REVIEW

To receive an update on the staff review and requirements going forward.

16. NEW OFFICE PROJECT

To give updates, discuss the requirements of the new office and create a small working group.

DATE OF NEXT MEETING

The date of the next meeting is **WEDNESDAY 2 AUGUST 2023** at King Suite, Angmering Village Hall.



Katie Herr – Clerk to the Council

Date.....27/04/23