



Established 1894

## Angmering Parish Council

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**TO MEMBERS OF THE COMMITTEE  
YOU ARE SUMMONED TO A MEETING OF THE  
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT  
ANGMERING LIBRARY ON WEDNESDAY 6 NOVEMBER 2019 AT 7:30PM**

### Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 3. APPROVAL OF MINUTES**  
Approval of the minutes of the meeting of the committee on **Wednesday 7 August 2019**.
- 4. PUBLIC CONSULTATION**  
An opportunity for parishioners to seek information or question the Committee and its members on any matter in respect of the Committee's activities.
- 5. CLERK'S REPORT**  
To hear a report from the clerk on matters affecting the committee, not included on this agenda.
- 6. HEALTH AND SAFETY**  
To report any health and safety issues/concerns/work been done.
- 7. RISK REGISTER**  
To discuss possible risks to the council.
- 8. INTERNAL AUDIT REPORT**  
To receive the results of the Internal Audit completed on 3 October 2019. To note the findings and actions going forward.
- 9. ALL ABOUT ANGMERING MAGAZINE**  
To discuss the quote received from All About Angmering for a full-page advert in every edition and possible items for the magazine.
- 10. FINANCIAL RISK ASSESSMENT**  
To discuss and agree the Financial Risk Assessment document to take to Full Parish Council on 11<sup>th</sup> November 2019.
- 11. CORPORATE WORKPLACE INSPECTION**  
To discuss the results of the above inspection and report back on actions to be taken/already taken.
- 12. MEETING REPORTS**  
To discuss the recent report sent round by Cllr S.Verrinder regarding meetings and reporting.

#### DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 5 February** 2020 at Angmering Library.

  
**Katie Herr – Clerk to the Council**

Date...30/10/19...