



Established 1894

Angmering Parish Council
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**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING OF THE
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE,
ANGMERING VILLAGE HALL
FRIDAY 29 APRIL 2022 AT 2PM**

Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 3. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Wednesday 02 February 2022**
- 4. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

If you are planning to attend the meeting, please advise Angmering Parish Council as soon as possible as numbers need to be controlled to allow for social distancing and you may be denied entry due to maximum capacity being reached.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.
- 5. CLERK'S REPORT & ACTION LIST**
To receive a report from the clerk on matters affecting the committee, not included on this agenda.
- 6. HEALTH AND SAFETY**
To report any health and safety issues/concerns/work that has been done.
- 7. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**
To discuss possible risks to the council and suggest updates.

8. MONTHLY DUTIES

To discuss the previous 3 months duties and the coming 3 months duties.

9. ANGMERING COMMUNITY CENTRE – FIRE RISK ASSESSMENT

To discuss recent fire risk assessments and way forward.

10. STAFF HANDBOOK

To review the latest updates to the Staff Handbook

11. INVESTMENT POLICY AND OPPORTUNITY

To review the current investment policy and opportunity to invest.

12. TRAINING AND DEVELOPMENT POLICY – STAFF AND COUNCILLORS 2022

To discuss the policy with the option of adopting at Full Council

DATE OF NEXT MEETING

The date of the next meeting is **Monday 25 July 2022** at King Suite, Angmering Village Hall.



Katie Herr – Clerk to the Council

Date.....22/04/22.....