



Established 1894

Angmering Parish Council  
The Corner House  
The Square  
Angmering  
West Sussex. BN16 4EA

Telephone/Answerphone: 01903 772124  
E-mail: [admin@angmering-pc.gov.uk](mailto:admin@angmering-pc.gov.uk)  
Website: [www.angmeringparishcouncil.gov.uk](http://www.angmeringparishcouncil.gov.uk)

**TO MEMBERS OF THE COMMITTEE  
YOU ARE SUMMONED TO A MEETING OF THE  
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE BAPTIST CHURCH, CHURCH HALL  
WEDNESDAY 4 AUGUST 2021 AT 7:30PM**

**Agenda**

- 1. ELECTION OF CHAIRMAN**  
To elect the Chairman of the Governance and Oversight Committee for the coming Council Year.
- 2. ELECTION OF VICE CHAIRMAN**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 5. APPROVAL OF MINUTES**  
Approval of the minutes of the meeting of the committee on **Wednesday 27 April 2021.**
- 6. PUBLIC CONSULTATION**  
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.  
  
Members of the public are entitled to speak for 3 minutes.  
  
If you are planning to attend the meeting, please advise Angmering Parish Council as soon as possible as numbers need to be controlled to allow for social distancing and you may be denied entry due to maximum capacity being reached.  
  
Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.
- 7. CLERK'S REPORT & ACTION LIST**  
To receive a report from the clerk on matters affecting the committee, not included on this agenda.

**8. HEALTH AND SAFETY**

To report any health and safety issues/concerns/work that has been done.

**9. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**

To discuss possible risks to the council and suggest updates.

**10. MONTHLY DUTIES**

To discuss the previous 3 months duties and the coming 3 months duties.

**11. STAFF VOLUNTEERING**

To receive a proposal regarding the introduction of a Staff Volunteering programme.

**DATE OF NEXT MEETING**

The date of the next meeting is **Wednesday 3 November 2021** at Angmering Community Centre, Room 1.

  
Katie Herr – Clerk to the Council

Date.....30/07/21.....