



Established 1894

Angmering Parish Council
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**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING OF THE
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE,
ANGMERING VILLAGE HALL
MONDAY 25 JULY 2022 AT 2PM**

Agenda

- 1. ELECTON OF THE CHAIRMAN**
To elect the Chairman of the Governance and Oversight Committee for the coming Council Year.
- 2. ELECTION OF THE VICE CHAIRMAN**
To elect the Vice Chairman of the Governance and Oversight Committee for the coming Council Year.
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 5. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Friday 29 April 2022**
- 6. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

If you are planning to attend the meeting, please advise Angmering Parish Council as soon as possible as numbers need to be controlled to allow for social distancing and you may be denied entry due to maximum capacity being reached.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.

- 7. CLERK'S REPORT & ACTION LIST**

To receive a report from the clerk on matters affecting the committee, not included on this agenda.

8. HEALTH AND SAFETY

To report any health and safety issues/concerns/work that has been done.

9. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER

To discuss possible risks to the council and suggest updates.

10. MONTHLY DUTIES

To discuss the previous 3 months duties and the coming 3 months duties.

11. INFORMATION SECURITY INCIDENT POLICY

To review and update. Take to Full Parish in August for adoption.

12. BUSINESS CONTINUITY PLAN

To review and update. Take to Full Parish in August for adoption.

13. DOCUMENT RETENTION PLAN

To review and update. Take to Full Parish in August for adoption.

14. IT POLICY

To review and update. Take to Full Parish in August for adoption.

15. FINANCIAL REGULATIONS – UPDATE

To view the suggested update to the regulations. Take to Full Parish in August for adoption.

16. LOCAL COUNCIL AWARDS SCHEME

To receive an update to our current position.

17. MAYFLOWER WAY

To receive an update on our current position and potential ways forward.

DATE OF NEXT MEETING

The date of the next meeting is **Monday 2 November 2022** at King Suite, Angmering Village Hall.


Katie Herr – Clerk to the Council

Date.....19/07/22