



Established 1894

Angmering Parish Council
The Corner House
The Square
Angmering
West Sussex BN16 4EA
Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

TO: ALL MEMBERS OF THE COUNCIL

YOU ARE SUMMONED TO ATTEND THE

**ANNUAL MEETING OF ANGMERING PARISH COUNCIL
AT KING SUITE, ANGMERING VILLAGE HALL, ANGMERING.
ON MONDAY 13 MAY 2024 7:30PM**

FOR THE PURPOSES OF TRANSACTING THE FOLLOWING BUSINESS:

AGENDA

1. ELECTON OF THE CHAIR

To elect the Chair of the Parish Council for the coming Council Year.

2. ELECTION OF THE VICE CHAIR

To elect the Vice Chair of the Parish Council for the coming Council Year.

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS

5. APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 08 APRIL 2024

6. PUBLIC CONSULTATION

An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.

7. REVIEW OF THE YEAR – 2023/24

The Clerk will talk through the achievements over the last 12 months.

8. THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

- a) The attached action list
- b) Any subsequent matters that have arisen since the agenda was set.

9. REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

10. REPORTS FROM THE ARUN DISTRICT COUNCILLORS

11. NEIGHBOURHOOD PLAN

Update regarding the Neighbourhood Plan

12. APPOINTMENTS TO PARISH COUNCIL COMMITTEES

- a) Governance & Oversight Committee
- b) Planning and Infrastructure Committee
- c) Community, Leisure, Employment & Well-Being Committee

13. Joint Eastern Arun Area Committee (JEAAC)

- a) Eastern Arun Parishes Group
- b) Arun District Association of Local Councils (ADALC)
- c) West Sussex Association of Local Councils (WSALC)
- d) Angmering Sports and Recreation Association (ASRA)
- e) Angmering Village Hall Management Committee
- f) Angmering Twinning Association
- g) South Downs National Park Authority
- h) Arun District Council Planning & Development Advisory Group
- i) Angmering Community Land Trust

14. STANDING ORDERS 2024

To receive the Standing Orders, with a view to adopting them for use by Angmering Parish Council.

15. FINANCIAL REGULATIONS 2024

To receive the Financial Regulations, with a view to adopting them for use by Angmering Parish Council

16. SCHEME OF DELEGATION

To receive the Scheme of Delegation, with a view to adopting them for use by Angmering Parish Council.

17. FINAL ACCOUNTS 2023/2024

- a) To receive and agree the final accounts for the financial year ending 31st March 2024.
- b) Sign 31st March 2024 Balance Sheet

18. AUDIT REPORT 2023/2024

To receive and note the Audit Report for 2023/2024 which was conducted on 1 May 2024.

19. ANNUAL RETURN 2023/2024

To approve Section 1 of the Annual Governance and Accountability Return 2023/2024

20. ANNUAL RETURN 2023/24

To approve Section 2 of the Annual Governance and Accountability Return 2023/2024

21. COMMUNITY GRANT APPLICATIONS

No grant applications have been received this month.

22. 2024/2025 FINANCIAL REPORT

Statements of the Bank Account Balances and Loans Outstanding as at 30 April 2024. Bank reconciliations will be signed by a nominated councillor and minuted.

- a) Income and Expenditure compared with the Revised Budget, for the period to 30 April 2024.
- b) Lists of cheques and other payments for April 2024

c) Bank reconciliation for April 2024

23. QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED.

24. QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

An opportunity to ask questions resulting from the minutes of the meetings of:

- The Planning and Infrastructure Committee meeting
- CLEW Committee meeting
- Governance & Oversight Committee meeting

25. TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is Monday 10 June 2024 at 7:30pm



.....
Katie Herr – Clerk to the Council

Date 07/05/24