



Established 1894

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**MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ST MARGARETS CHURCH HALL ON WEDNESDAY 27 OCTOBER 2021.**

- Present:** Alison Reigate (Chair) Alan Evans (Vice Chair), Rhys Evans, Norma Harris, Lee Hamilton-Street, Mike Jones and Nikki Hamilton-Street
- In attendance:** Tracy Lees (Committee Clerk), Julia Phelan and Judith Cross representatives of Angmering In Bloom and two members of the public
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, Anti-Social Behavior: ASB, West Sussex County Council: WSCC, South Down National Park: SNDP, PCSO: Police Community Support Officers

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	21/062	<b>APOLOGIES FOR ABSENCE</b> Cllr. Bicknell arrived late but gave his apologies which were accepted.	
2.	21/063	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3.	21/064	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Wednesday 29 September 2021</b> were agreed and subsequently signed by the Chair.	
4.	21/065	<b>ANGMERING IN BLOOM (AIB)</b> The representatives from AIB presented their report:	

We were very pleased to be invited to be part of the Angmering Revealed event organised by APC and during the day even managed to acquire two new prospective volunteers.

**Recent activities**

During the Summer months we have done our usual Wednesday morning maintenance sessions including:

- The High Street bed and Hill
- The Beehive bed
- Pooks Cottage front wall bed
- St Nicholas garden

- St Wilfrid's front soldier bed
- The Community Centre moon bed
- CALA roundabout
- Planters and trugs at the Community Centre and on the Village Green next to the stone seats.

Over the last month, we have begun our Autumn planting, including:

- 500 February Gold daffodil bulbs around the roads leading off Arundel Road, around Bramley Green and along Roundstone Lane
- Assisting the Swanbourne Park Management Company volunteers to plant Tete-a-Tete and February Gold daffodil bulbs along their roadsides and around trees
- Working with the Rotary Club to identify a suitable area to plant 500 Crocus bulbs, which they will plant but AIB will assist where needed.
- Replanting the 6 trugs at the Community Centre and the 4 planters on the Village Green to provide colour through to until next Summer

#### **Future activities**

As part of the Queens Platinum Jubilee Celebration, we will be holding a Plant Sale and Coffee morning in the Village Hall on Thursday 2 June 2022.

Finally it was confirmed that the outstanding action regarding the QE2 bed in Water Lane was now underway and could be removed from the action list, which has been done.

#### **5. 21/066 PUBLIC CONSULTATION**

One member of the public wished to speak regarding park benches and why he felt more benches were needed in certain areas and asked for APCs support. Cllr. Reigate explained that this particular item was being discussed under Item 9 of this agenda.

The member of the public also wanted to ask about public toilets and what plans were in place. He raised this question after the recent Facebook comments. Cllr. N Hamilton-Street commented that APC were not ignoring this issue and that it had been on APCs agenda for a long time as well as in the Neighbourhood Plan. APC is trying its best to make this possible and have explored many areas of the village, but each area has come back as either unsuitable or simply not possible.

A discussion then took place regarding various locations which it turned out had been areas that APC had looked into already.

The conversation finished with the member of the public offering his help if required and APC asking for ideas from the public on possible areas that could be considered.

Two members of the public left the meeting at 19:44.

#### **6. 21/067 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Action List was received and there was nothing new to report or questions asked.

7. 21/068 **COMMUNITY EVENTS**

**Pumpkin Carving Competition**

The Committee Clerk gave an update and advised that APC were awaiting entries which should hopefully be received towards the end of this week.

**Remembrance Day – Sunday 14 November**

An overview of the arrangements was given including confirmation that the road closure can go ahead between 10:30 – 11:30.

Cllr. R Evans was thanked for his Facebook post asking for volunteers to man the road closure barriers and various councillors offered their assistance on the day.

Cllr. L Hamilton-Street suggested that the West Downs Task Force should be contacted as they had reached out on Facebook.

Action: Contact the West Downs Task Force to see where they could help with this event or future events etc.

TL

**Memory Tree and Christmas Carols – Friday 3 December**

An overview was given on the arrangements so far and the councillors were asked to look at the supporting paper regarding hiring a Hot Roasted Chestnut stall. The Committee Clerk explained what other food and drink items would be available and why it was felt this extra offering was needed. A discussion then took place.

During the discussion it was felt that this would add a festive feel to the event and should be agreed, a vote then took place, and the following was agreed.

**RESOLUTION:** Cllr. Jones **PROPOSED** that APC should accept the quote supplied for a Hot Roasted Chestnut Stand for the Memory Tree and Christmas Carols event. Cllr. L Hamilton-Street **SECONDED** and **All AGREED**.

Action: Hot Roasted Chestnut Stand to be confirmed.

TL

Cllr. A Evans suggested that it might be a nice idea to celebrate Meat in the Square being in business for 10 years all agreed that a certificate would be given to thank them for their contribution to the village.


Action: Certificate to be produced.

TL

8. 21/069 **QUEENS JUBILEE 2022**

Cllr. N Hamilton-Street talked about the Queens Green Canopy scheme which relates to Item 12 on this agenda. Please see comments there.

Cllr. A Evans reported that he had spoken to local businesses, schools etc. but as yet no plans had been made so nothing new to report. He also reported on his investigation into red, white and blue benches made from recycled materials, but these do not exist.





The APC office team still plan to put out a 'what's on leaflet' when information is known.

**9. 21/070 PARK BENCHES BRAMLEY GREEN**

Cllr. Reigate talked through the supporting paper and pointed out that APC would need to raise the question with local residents as to if benches were needed/wanted and potential locations.

She explained that the question would be asked in the Community Survey that would be sent out.

Action: Add benches to the next Community Survey.

**KH**

Cllr. N Hamilton-Street referenced the recent consultations with young people and their seating ideas. A discussion then took place.

Action: Add benches to next year's Annual Business Plan.

**KH**

**10. 21/071 THE ANGMERING AMBLE**

Cllr. R Evans gave an overview of how the amble worked and his experience in taking part in one. The amble is a charity event with a nominal entrance fee and covers about 5 kilometers. He hoped this could be an annual event. A discussion took place including the mention of other charities that may be interested in holding events in Angmering and also when this could take place, September was suggested.

Cllr. L Hamilton-Street suggested Cllr. R Evans contacted the organiser of the event he attended to gather further information on how it was run etc. and report back at the next meeting for further discussion.

Action: More information to be sourced and reported on at the next CLEW meeting. Committee Clerk to add to the next CLEW agenda.

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**11. 21/072 PARISH ASSEMBLY**

Cllr. N Hamilton-Street agreed with the ideas that the APC office team had submitted for the format of the event, all agreed. A particular favorite was having a guest speaker. No further ideas were offered.

A member of the public had concerns over not being able to reach/cater for younger families at the event. A discussion took place, and it was felt that this would be catered for at the Angmering Revealed event.

It was agreed that an agenda needed to be put in place to make sure all the ideas could be incorporated.

Action: Committee Clerk to work on setting up the event based on these ideas.

**TL**

**12. 21/073 PLANT A TREE FOR THE JUBILEE**

Discussions took place about the scheme and APC encouraging residents to apply. It was also discussed that trees could be planted outside of this scheme. There were some concerns over the size of the trees as whips do not always take due to their small size plus the maintenance required. A further discussion then took place over possible locations.

Cllr. N Hamilton-Street suggested planting larger established trees outside of this scheme taking into account timelines of when best to do this due to the various developments around the village.



After discussion it was agreed to apply for the scheme using the area suggested in the supporting paper as the preferred location.

**RESOLUTION:** Cllr. L Hamilton-Street **PROPOSED** that APC should take part in the Plant a Tree for the Jubilee Scheme. Cllr. Jones **SECONDED** and **All AGREED.**

Action: Apply to the scheme with the planting area agreed by this committee. **KH**

**13. 21/074 RESILIENCE**

Cllr. L Hamilton-Street updated the committee on the recent meeting that had taken place and the actions that came out of it.  
The next meeting will take place in six months.

Due to the recent heavy rain one concern raised was that only one person had access to the key for the lock-up. It was suggested that a key safe be purchased for a spare key to be securely locked in so any of the councillors could gain access to the lock-up if required. All agreed.

Action: Look into getting a key safe for the lock-up. **APC**

**14. 21/075 PLAY PARK STRATEGY AND PRIORITY MATRIX**

Cllr. N Hamilton-Street reported that the youth engagement consultations had taken place this week and that APC received some really good feedback around what was wanted and where. The feedback will be looked at and draft plans drawn up which will be presented at a future consultation with a view to commissioning a park overhaul in the next financial year.

**15. 21/076 MAYFLOWER PARK WORKING GROUP**

Cllr. R Evans commented that he would like to propose that an external working group be set up with a view to taking this project forward, a bit like a 'Friends of Mayflower Park' group. He would be part of the working group but would not run it.

Cllr. N Hamilton-Street commented that agreement was needed from this committee and then would be taken to full council. The agreement was given and therefore will be taken to the next full council meeting.

Action: Add to the next full council meeting agenda, a proposal that an external working group be set up to look at Mayflower Park. **KH**

**16. 21/077 ANNUAL BUSINESS PLAN**

Cllr. Reigate asked for any updates. Cllr. N Hamilton-Street advised the committee of postponed items and the reasons why.

Cllr. Reigate advised that the actions around the Youth Engagement Consultations and the Pooper Snooper App were now complete for 2021/22.

Cllr. A Evens gave an update on Terracycle.

**17. 21/078 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

1) This Committee.

Cllr. Bicknell requested that consideration be given to installing a bus shelter at Arundel Road.



Action: Put on next CLEW agenda.

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- 2) Full Council.  
None.

**DATE OF NEXT MEETING**

The Committee's next meeting will be held on **Wednesday 24 November 2021** at **19:30** to be held at Angmering Baptist Church.

**The meeting concluded at 21:07.**



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Chairman

Date.....24-11-21.

*Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.*