



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 13 NOVEMBER 2023 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Alison Reigate (Vice Chair), Norma Harris, Alan Evans, Sylvia Verrinder, Renée Hobson, Bill Hall, Matthew Want David Marsh, Paul Bicknell and Carey Bennett

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart, ADC Cllr. Andy Cooper and 2 members of the public.

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & Infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; West Sussex Association of Local Councils – WSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; EMR – Ear Marked Reserves.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	23/126	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. John Oldfield. Apologies were not received and therefore not approved for Cllr. Amelia Worne.	
2	23/127	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. The Chair declared a non-pecuniary interest in Item 19 on the agenda.	
3	23/128	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 9 October 2023 were agreed by all and signed by the Chair.	
4	23/129	PUBLIC CONSULTATION A local resident said he had heard recently there will be no direct footway on either side of Water Lane between Dappers Lane and Holmwood Way and he is worried, that, as the several hundred new houses on both sides of Water Lane become occupied, more pedestrians will be exposed to traffic danger. A discussion then followed between all those present on the exact location the resident was referring to and what APC had been trying to achieve, without any luck, by talking with WSCC and ADC to resolve this problem.	

The other member of the public wanted to ask about lighting on Dappers Lane as he felt it was very dark and with the lack of pavements a safety issue. He asked what could be done to change this.

The chair explained where the footpaths that had been approved would be but that they would not be continuous as different developers are building at different times in different areas. The member of the public was invited into the office to see the map of the area if he would like to.

Regarding the lighting it was reported that there were mixed views from the community for Dappers Lane to remain a rural lane and that there were no plans yet to look into changing this.

Cllr. Cooper commented on the footpaths echoing what Cllr. Nikki Hamilton-Street had said and will keep pushing to link the footpaths. Cllr. Cooper also had concerns for safety due to the lack of lighting.

5 23/130 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON THE ACTION LIST AND SUBSEQUENT MATTERS.

The Clerk added the following to her report:

- An email had today gone out to all councillors to ask for volunteers for the Angmering @ Christmas event.
- The final version of the APC Annual Survey would be sent out the following day for final comments, if any.

Cllr, Bicknell wanted clarification of the location of the bus shelter, the Clerk advised that it would be located opposite Haskins.

Cllr. Evans gave a short overview regarding Blue Plaques.

No other questions were asked.

6 23/131 CHAIRS REPORT

The Chair asked if there were any questions regarding her report, none were asked.

7 23/132 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart started by commenting that as Dappers Lane was so close to the SDNP it could come under Dark Sky Status.

She reported that WSCC had mainly been dealing with issues relating to the recent storms i.e. flooding but was happy that Angmering had escaped major flooding.

The TRO relating to Dappers Lane and the 20 mph scheme was briefly discussed, regarding WSCC comments.

It was reported that it is budget time for WSCC and Cllr. Urquhart commented on the spiralling costs of social care which seem to be out of control. She gave an example of one case where it was costing £60k a week with no help coming from central government any more.

No questions were asked.

Cllr. Cooper started by commenting on the great turn out for Remembrance Sunday and how well the event went.

He then reported the following:

Angmering Flood Alleviation Scheme

The team have reached out to WSCC for an update on this and were informed there are some design changes to the weir wall and therefore a new s73 application in consultation with the Environment Agency will be needed. It is therefore likely that construction will not be undertaken until at least April 2024.

Angmering Sports Hub

I have contacted Joe Russell Wells for an update on this. The latest information I have is from October, when Joe and his team were progressing the work in appointing consultants to take the Sports Hub project forward with a meeting scheduled to take place sometime in October. I will let you know if I receive any further updates.

Joe has sent a report to Katie which I was copied into this has been shared with all.

The Chair commented that APCs biggest challenge related to the proposed entrance to the Sports Hub, all agreed.

Angmering Advisory Group

The next available date for an Advisory Group meeting has been identified as 7th December at 4.30pm. As per previous requests this has been scheduled as an in person meeting, however this can be changed to a Teams if needed. The meeting invites were sent out today

After much pushing by the chair of the council at the last meeting, Arun are now pursuing an all-responsible authority approach to flooding, pushing for all to come forward with a much needed plan for the future.

Cllr. Cooper also reported that he and Cllr. Urquhart had been helping a few Angmering residents with several issues regarding construction sites around Angmering and requested that where possible the name of the specific site and photos of the issue would be extremely helpful. This could then be sent to the Compliance department to help deal with the issues, particularly where the issue was regarding the state of the roads.

Cllr Evans said that he had not heard from Cllr. Cooper re his question last month regarding coffee pod recycling. Cllr. Cooper apologised and said he would send over what he had found out as soon as possible.

Cllr. Verrinder commented that there seemed to be a lot of light pollution coming from show homes in the Dappers Lane area. She explained that this had been reported to ADC but they had said that ADC do not follow the Dark Sky policy. Cllr. Cooper will follow this up and report back.

Cllrs, Urquhart and Cooper and one member of the public left the meeting at 20:00.

9 **23/134 NEIGHBOURHOOD PLAN**

There was nothing new to report other than ADC had advised they were now moving forward with their plan.

10 **23/135 GENERAL AND FINANCIAL RISK REGISTERS**

The committee had been sent copies with changes highlighted in yellow prior to the meeting. Questions were invited.

Cllr. Bicknell asked about the land at Mayflower Way, the Chair explained herself and the Clerk were exploring several options and would report back as soon as possible.

Cllr. Verrinder asked what would happen to the Community Centre if all the Trustees were to step down, as APC are the Landlords. The Clerk will look into this scenario with WSALC.

Action: The Clerk to investigate what would happen to the Community Centre if all the Trustees were to step down.

KH

11 **23/136 ONLINE MEETING PROTOCOL**

The Clerk explained why this item was on the agenda and that the changes requested previously had been actioned.

No further questions were asked and the following was agreed.

<p>RESOLUTION: Cllr. Reigate PROPOSED that all changes were adopted. Cllr. Hobson SECONDED and ALL AGREED.</p>
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12 **23/137 COMMUNITY, LEISURE, EMPLOYMENT AND WELL BEING COMMITTEE (CLEW)**

The Chair explained that at the last CLEW meeting it was suggested that monthly meetings were no longer needed along with the reasons why. Several suggestions on timings were given such as quarterly and bi-monthly.

It was also confirmed that a working group could be set up with a decision able to be made at a Full Parish meeting if one was needed before a CLEW meeting was due to take place.

Cllr. Reigate as Chair of the CLEW committee gave her backing for quarterly meetings, Cllrs Want and Bicknell favoured bi-monthly meetings. A discussion took place. Cllr. Hobson asked if the CLEW meeting was a statutory meeting, it is not.

After discussion the following TWO proposals were put forward.

<p>RESOLUTION: Cllr. Want PROPOSED bi-monthly meetings, Cllr. Bicknell SECONDED and 3 AGREED, 8 AGAINST</p>



RESOLUTION: Cllr. Reigate **PROPOSED** quarterly meetings, Cllr. Harris **SECONDED** and **8 AGREED, 3 AGAINST**

Therefore CLEW meetings will be quarterly from 2024.

The November and December meetings will take place as planned and then from 2024 a meeting will be held in March, June, September and December.

13 23/138 PARISH ASSEMBLY – FORMAT FOR 2024

The Clerk drew the committees attention to the relevant minute and why this item was on the agenda. The main reason for changing the format of the current meeting was lack of attendance from the public and that it could be tagged on to the end of the Annual Meeting of the Council. In its current format, the Parish Assembly had been tried for the last 3 years (excluding COVID) and numbers had continued to dwindle, despite our best efforts.

After a short discussion the following was agreed:

RESOLUTION: Cllr. Want **PROPOSED** that the Parish Assembly was added to the end of the Annual Meeting of the Council, and no longer a standalone event. Cllr. Verrinder **SECONDED** and **ALL AGREED.**

14 23/139 YOUTH WORK IN ANGMERING

The Chair commented on the supporting paper and a discussion took place. The Clerk reported that Matt Pollard who works for Arun Youth Projects had come in to speak to her and part of the conversation identified that there was not a suitable space (venue) in the village for a Youth Club. APC understand St Margaret’s Church is considering using their hall but this would be a separate plan. Therefore detached youth work i.e. going out and about to engage with young people would be a good way of moving forward at this time. A lively discussion then took place.

Questions asked included if APC needed to commit to a full year at this point, do we need to see evidence of the amount of young people spoken with/engaged with and comments about the downside of funding for only 4 months and then pulling the funding – many thought that was the wrong approach to take.

The Clerk updated the committee on the findings from an ADC Antisocial Behaviour Officer that had recently visited the Bramley Green area.

Cllr. Marsh applauded any attempt to engage with young people and Cllrs. Evans and Reigate stated that it took a long time to gain trust.

After a long discussion the following was agreed.

RESOLUTION 1: Cllr. Bicknell **PROPOSED** that APC would fund this service from December 2023 – March 2024 at a cost of approximately £3,153.92. This would need to be a virement from another budget line, Cllr. Want **SECONDED** and **ALL AGREED**

RESOLUTION 2: Cllr. Reigate **PROPOSED** that APC would like to commit to a full year of youth outreach work in Angmering and include a budget line for £10,000 for a full year - April to March 2024/25, Cllr. Marsh **SECONDED** and **10 AGREED, 1 ABSTAINED**

15 23/140 FURTHER VIREMENTS 2023/24

The Clerk talked through the supporting paper and possible virements such as moving funds from the Kings Coronation Grants that had not been used.

After discussion the following was agreed.

RESOLUTION 1: Cllr. Reigate **PROPOSED** that a virement for Community Grants totalling £2,500.00 to be moved between the stated budget lines, Cllr. Bicknell **SECONDED** and **10 AGREED, 1 ABSTAINED**

RESOLUTION 2: Cllr. Reigate **PROPOSED** that a virement for Youth Outreach Workers totalling £3,200.00 to be moved between the stated budget lines, Cllr. Marsh **SECONDED** and **ALL AGREED.**

16 23/141 INVESTMENT UPDATE – ADDITIONAL FUNDS

The Clerk talked through the supporting paper and gave an update on the rates APC were currently achieving.

After looking at the supporting paper Cllr. Bicknell raised concerns over putting too much into one banking organisation, all agreed. This way the risk would be spread if a banking organisation should collapse. The Clerk confirmed the current status of APC and the FSCS.

The Clerk then explained what needed to be agreed at tonight's meeting and the following was agreed.

RESOLUTION 1: Cllr. Hobson **PROPOSED** that £180,000 from the Lloyds account plus any interest currently being held in Flagstone, be put into the highest rated Aldermore Bank Plc account for 12 months, Cllr. Reigate **SECONDED** and **ALL AGREED.**

RESOLUTION 2: Cllr. Bicknell **PROPOSED** that APC should reinvest £170,000 (plus interest), maturing in December, into the account with the highest interest rate for 12 months (not Aldermore Bank Plc), Cllr. Hobson **SECONDED** and **ALL AGREED.**

RESOLUTION 3: Cllr. Bicknell **PROPOSED** that APC should reinvest £85,000 (plus interest), maturing in March 2023, into the account with the highest interest rate for 12 months (not Aldermore Bank Plc), Cllr. Want **SECONDED** and **ALL AGREED.**

RESOLUTION 4: Cllr. Reigate **PROPOSED** to keep the amount in the instant access account, Cllr. Bicknell **SECONDED** and **ALL AGREED.**

RESOLUTION 5: Cllr. Evans **PROPOSED** that APC should take the details of the account maturing in June 2024 to Governance and Oversight Committee to discuss, before bringing to Full Council the following month. Cllr. Marsh **SECONDED** and **ALL AGREED**.

**17 23/142 TRAFFIC REGULATION ORDER – WEST SUSSEX COUNTY COUNCIL
PROPOSAL FOR DAPPERS LANE**

The supporting paper was discussed at length, along with the area that was being proposed. Background information was given with regards to the proposal and all subsequent questions were answered.

It is hoped that the scheme will be successful and adhered to.

RESOLUTION: Cllr. Want **PROPOSED** that APC agree with the proposal of the 20 mile per hour speed limit in Dappers Lane, and subsequent signage and road markings, and authorise the Clerk to confirm as such, Cllr. Bicknell **SECONDED** and **ALL AGREED**.

18 23/143 SOLAR PANELS AND CLIMATE ACTION PLAN UPDATE

Cllr. Evans gave the following update:

East Preston and Angmering power idea application (Solar Panels) for funding had some good comments but was eventually refused. We will now look at other sources of funding including Lottery Funding.

We need to look to be two dimensional as we go forward both in terms of power which is going to be an all year round issue with increasing use of electric cars, fans and possibly air conditioning in summer and also water which we need to look to save in wet weather for use in dry conditions.

Angmering's Climate Action Plan will hopefully benefit from BNG (Biodiversity net gain) which will be on the statute book in January.

Developments in recycling are looking to include coffee pods, old bras through breast cancer UK, old socks sent off to be used for making gloves and scarves for the homeless and old shabby shoes.

Cllr. Verrinder thanked Cllr. Evans for all his work on these issues so far.

19 23/144 COMMUNITY GRANT APPLICATIONS

The 2023/2024 budget for Community Grants is £4,000.

Eleven grants have been awarded so far this year, leaving an available budget of £358.47.

Two grant applications were received this month.

- Active Worthing Wellbeing Centre CIC requesting £750
- The Angmering School for £667

After discussion the following was agreed:

RESOLUTION: Cllr. Bicknell **PROPOSED** that the application for Active Worthing Wellbeing Centre CIC was declined but to ask them to re-apply

next year once they had data to show how many Angmering residents it supported. Cllr. Harris **SECONDED** and **ALL AGREED**.

RESOLUTION: Cllr. Reigate **PROPOSED** that a sum of £667 was granted to The Angmering School. Cllr. Want **SECONDED** and **9 AGREED, 1 ABSTAINED** and **1 OBJECTION**.


As a result of the virement, on agenda item 15, the available budget is now £2,191.47.

- 20 23/145 2023/2024 FINANCIAL REPORT**
The October reports were brought to this meeting.
No questions were asked and the reconciliations were signed by Cllr. Hobson.
- 21 23/146 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**
None.
- 22 23/147 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**
The Planning and Infrastructure Committee – None.
CLEW Committee – None.
Governance & Oversight Committee – None.
- 23 23/148 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**
None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 11 December 2023** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 21.26.

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Chairman

Date..... 11/12/2023

To discuss the report regarding work that needs to be done to the trees in the village centre and select a contractor.

12. CLIMATE ACTION PLAN – UPDATE

Cllr. A Evans to give an update on the Climate Action Plan.

13. COMMUNITY GRANT APPLICATIONS

The 2023/2024 budget for Community Grants is £4,000.
One grant form has been received this month.

The balance available for Community Grant's currently stands £2191.47

14. 2023/2024 FINANCIAL REPORT

Statements of the Bank Account Balances and Loans Outstanding as of 30 November 2023. Bank reconciliations will be signed by a nominated councillor and minuted.

- a) Income and Expenditure compared with the Revised Budget, for the period to 30 November 2023.
- b) Lists of other payments for November 2023
- c) Bank reconciliation for November 2023

15. QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED.

16. QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

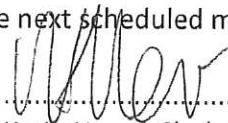
An opportunity to ask questions resulting from the minutes of the meetings of:

- The Planning and Infrastructure Committee meeting
- CLEW Committee meeting
- Governance & Oversight Committee meeting

17. TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is Monday 8 January 2024 at 7:30pm


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Katie Herr – Clerk to the Council

Date 05/12/23



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TO: ALL MEMBERS OF THE COUNCIL

**YOU ARE SUMMONED TO ATTEND A MEETING OF
ANGMERING PARISH COUNCIL
AT KING SUITE, ANGMERING VILLAGE HALL, ANGMERING.
ON MONDAY 11 DECEMBER 2023 7:30PM
FOR THE PURPOSES OF TRANSACTING THE FOLLOWING BUSINESS:
AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS**
- 3. APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 NOVEMBER 2023**
- 4. PUBLIC CONSULTATION**

An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and confirmed by the Chair, the recording is destroyed.
- 5. THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**
 - a) The attached action list.
 - b) Any subsequent matters that have arisen since the agenda was set.
- 6. CHAIR'S REPORT**
- 7. REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**
- 8. REPORTS FROM THE ARUN DISTRICT COUNCILLORS**
- 9. NEIGHBOURHOOD PLAN**

Update regarding the Neighbourhood Plan.
- 10. NEW BUILDINGS DEVELOPMENT GROUP – ARCHITECT**

To discuss the report and confirm the selection of the architect for the two projects.
- 11. TREE WORK – VILLAGE CENTRE**