



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE PLANNING AND INFRASTRUCTURE COMMITTEE HELD IN THE KING SUITE, ANGERING VILLAGE HALL ON TUESDAY 16 DECEMBER 2025 AT 7.30PM

**Committee:** **Sylvia Verrinder (Chair)**  
**John Oldfield, Norma Harris, Paul Bicknell, Carey Bennett, Alan Evans, James Thompson, Sally Taylor and Nikki Hamilton-Street (as Chair of APC)**  
For the meeting to take place 3 committee members need to be present, this is known as quorum and is a legal requirement.

**Present:** **Councillors: Sylvia Verrinder, Alan Evans, Norma Harris, Sally Taylor & James Thompson**

**In attendance:** **Rachael Wilkes (Administrator/Committee Clerk)**

**Acronym:** **Planning and Infrastructure Committee: PI; Angmering Parish Office: APC; West Sussex County Council: WSCC; Arun District Council: ADC; South Downs National Park: SNDP; Conservation Area: CA; Environment Agency: EA; AFAS: Angmering Flood Alleviation Scheme. Construction Management Plan: CMP;**

| AGENDA<br>ITEM | MINUTE<br>NO. | ACTION<br>FOR   |
|----------------|---------------|---|
| 1              | PI25/181      | <b>APOLOGIES FOR ABSENCE</b><br>Apologies were received and approved for Cllr. Nikki Hamilton-Street, Cllr. Bennett and Cllr. Oldfield. Apologies were not received from Cllr. Paul Bicknell, and were therefore not approved.  |
| 2              | PI25/182      | <b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b>  |
| 3              | PI25/183      | <b>APPROVAL OF MINUTES</b><br>Approval of the minutes of the meeting of the committee from <b>Tuesday 25 November 2025</b> were agreed by all present and signed by the Chair.  |
| 4              | PI25/184      | <b>THE CHAIRS REPORT ON ANY MATTERS OF INTEREST AND THOSE OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA. TO ALSO INCLUDE AN UPDATE ON THE STATUS OF THE ACTION LIST.</b><br>A copy of the Chairs report had previously been sent to all committee members and was accepted with no questions being asked. The report was also uploaded onto the APC website. |

The Chair then advised councillors of the below information  
1) West Sussex Parish & Town Council Briefings  
Wednesday 17th December 2025 from 0900 to 1100

Briefing 1 – Local Flood Risk Management Strategy 2025 (0900 – 1000)  
 Briefing 2 – Social Value (1000 – 1100)  
 Details of the meeting will be forwarded in due course  
 2) Dr Beccy Cooper MP Meeting 12th and 13th December 2025  
 Questions put to her relating to Planning Issues – any comments or questions.  
 Cllr James Thompson to update committee on the residents meeting on the 13th.  
 Notes of the meeting on the 12th to be published.  
 Cllr Thompson gave brief account of both meetings.  
 3) Arundel Road Closure  
 We have been advised that due to Southern Water repairs to a burst 6" main, Arundel Road will be closed from 16th December until 18th December this could take until 21st December 2026 for work to be completed. This restriction is in place for 24 hours and diversions are in place.  
Action List None.

**5 PI25/185 PUBLIC CONSULTATION**

No members of the public were present.

**6 PI25/186 PLANNING APPLICATIONS**

To consider Arun District Council File Lists 250, 251 and 252 of 2025:

**FILE LIST 250**

|  |   |
|--|---|
| <p><b><u>A/164/25/HH</u></b><br/>           Loft conversion with rear dormer and external cladding.<br/> <b>DECISION:</b> No Objection<br/> <b>COMMENT:</b> None</p> <p><b><u>A/173/25/CLP</u></b><br/>           Lawful development certificate for a proposed loft conversion<br/> <b>This application does not require Permission</b><br/> <b>Delete - Noted</b></p> <p><b><u>A/174/25/NMA</u></b><br/>           Non material amendment following the grant of A/71/23/PL for changes to<br/> <b>Noted</b></p> | <p><b>ADDRESS</b><br/>           23 Fletcher Way<br/>           Angmering</p> <p><b>ADDRESS</b><br/>           7 Lavender Way<br/>           Angmering</p> <p><b>ADDRESS</b><br/>           The Beeches<br/>           Crete House<br/>           Dappers Lane<br/>           Angmering</p> |
|--|---|

**FILE LIST 251**

|  |  |
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| <p><b><u>A/175/25/T</u></b><br/>           Crown reduction to 1 No. Holm Oak (T1) to leave a height of 15m and spread of 7m, to leave a 3-metre clearance from the adjacent properties roof.<br/> <b>DECISION:</b> No Objection<br/> <b>COMMENT:</b> None<br/> <b>ACTION:</b> The Clerk was requested to look into tree surgeons in order to have contact details of people we could contact with questions etc about tree work.</p> <p><b><u>A/177/25/DOC</u></b><br/>           Approval of details reserved by condition imposed under A/163/24/PL relating to conditions 6-surface</p> | <p><b>ADDRESS</b><br/>           The Dower House<br/>           West Drive<br/>           Angmering</p> <p><b>ADDRESS</b><br/>           Rustington Golf<br/>           Centre<br/>           Golfers Lane</p> |
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|  |           |
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| water drainage scheme and 7-maintenance and management of surface water drainage system.<br><b>Noted</b> | Angmering |
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**FILE LIST 252**

| <u>A/180/25/DOC</u>  | <u>ADDRESS</u>                     |
|--|------------------------------------|
| Approval of details reserved by condition impose under A/99/17/OUT relating to condition 10-report based on recommendations within the Preliminary Ecological Appraisal Report.<br><b>Noted</b><br><b>Comment:</b> P&I suggest that further investigation is undertaken by ADC and a professional body for a full Ecological Appraisal Report and to establish the loss, currently and in the future, of wildlife, such as water voles, and flora due to this and any development. | Land South of Water Lane Angmering |

7      **PI25/187 PLANNING APPLICATIONS NOT ON A WEEKLY LIST**  
None.

8      **PI25/188 WEST SUSSEX COUNTRY COUNCIL PLANNING APPLICATIONS**  
None.

9      **PI25/189 SOUTH DOWNS NATIONAL PARK PLANNING APPLICATIONS**  
None.

10     **PI25/190 PLANNING DECISIONS – NOT APPROVED**  
There were no refused applications.

11     **PI25/191 LICENSING MATTERS**  
None.

12     **PI25/192 CONSERVATION AREA REPORTS**  
Rep: Cllr Verrinder  
Nothing further to report, the situation with the Weavers Hill assessment remains the same.

13     **PI25/193 SOUTH DOWNS NATIONAL PARK**  
Rep: Cllr Verrinder

- The December Newsletter has been published and forwarded to you.
- The Housing Needs assessment and Land Availability Assessment have also been published and forwarded to you. There are no proposals for development in the Angmering Parish SDNP Area.

14     **PI25/194 COMPLIANCE/ENFORCEMENT**  
**ENF/6/20** - Land at Merry England Nursery/Swallows Gate, Dappers Lane.  
We have questioned the proposed, yet delayed construction of the footpath from the development site to Merryfield Crescent, will it or will it not be built. ADC's Planning Compliance Lead Jack Trevelyan has advised us that as planning application A/91/18/PL which included this Dappers Lane footpath, lapsed, the footpath details are not deemed achievable via this planning condition 10 or any other, so the published enforcement notice has been withdrawn, Closed. Agreed after discussion, therefore this item will be removed from the Agenda.

15     **PI25/195 APPEALS**



Sought by an applicant as a result of an application refusal by the Local Planning Authority.

1) Swallow Gate Vehicle Access, Dappers Lane. - PINS ref: APP/C3810/C/25/3364403

As the Enforcement Notice has been withdrawn (see item 14 above) the associated enforcement notice appeal has been cancelled by the Planning Inspectorate.

Councillors to confirm closure of this item on the agenda – Closed - Agreed

2) Land West of Bewley Road. - PINS.ref: APP/C3810/W/25/3369419

The inquiry has been held. As of 4th December 2025, we were notified that the Inquiry went against Arun District Council and The Angmering Community Alliance, with no costs awarded against either.

Councillors to confirm closure of this item on the agenda – Closed - Agreed

**16 PI25/196 CORRESPONDENCE**

None.

**17 PI25/197 HIGHWAYS MATTERS**

1) Highways Action List (attached)

To receive resolution updates on the ongoing issues still affecting Angmering's highways.

Councillors update with no questions or comments made

2) Traffic Regulation Orders

To receive an update on the issue of TRO's

- Still awaiting information regarding the TRO relating to speed reduction on the A280 which will not be made for at least one year (Oct/Nov 2026). This item is now on the Highways Matters List

3) Other Highways Matters affecting Angmering

- Update on Water Lane Sewer work – Depending on any hold-ups, work could be completed by the end of this year.

**18 PI25/198 ARUN DISTRICT COUNCIL PLANNING COMMITTEES**

**Planning Committee Meeting**

Next meeting to be held on 17th December 2025 Agenda published and there is nothing affecting Angmering.

There is also a Special Meeting relating to the Land at Ford Airfield, the agenda has been published.

The next meeting is to be held on 14th January 2026.

The Sports Hub A/159/25/PL is likely to be heard at this meeting

**Planning Policy Committee**

Next meeting to be held on 27th January 2026 Agenda awaited

**19 PI25/199 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

This Committee:

There are various actions that are included in the Annual Plan for P&I which we must be aware of and are being actioned, therefore Councillors are asked to repeatedly view the P&I portion of the Annual Plan to ensure all matters are actioned and where necessary to let the Clerk know of any interest you may have in progressing the item.

The Clerk and Chair of P&I will be discussing the layout of this agenda in the new year to ensure it is relevant and fit for purpose.



- Report from Cllrs Paul Bicknell and James Thompson on the progress of a village blanket speed limit of 20mph and highway entrance gating.
- Progress on the drainage pipeline situation behind Furzefield Close and Pine Tree Close from the Herons Park Development on Dappers Lane towards Arundel Road – Cllr Verrinder
- State of and inclusion of public footpaths and Cycleways. – This item to be included on the Annual Plan with a delegated Councillor(s)

Full Council: NONE

**DATE OF NEXT MEETING**

The Committee's next meeting is on Tuesday 12 January 2026 at 7.30pm, King Suite, Angmering Village Hall.

The meeting concluded at **20:36**

Chairman

Date 6/01/26