



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE PLANNING AND INFRASTRUCTURE COMMITTEE HELD IN THE KING SUITE, ANGERING VILLAGE HALL ON TUESDAY 23 JANUARY 2024 AT 7.30PM

- Committee:** Sylvia Verrinder (Chair), Renée Hobson (Vice Chair)
Paul Bicknell, John Oldfield, Norma Harris, Matthew Want, David Marsh, Bill Hall and Nikki Hamilton-Street (as Chair of APC)
For the meeting to take place 3 committee members need to be present, this is known as quorum and is a legal requirement.
- Present:** Councillors; Sylvia Verrinder, Norma Harris and David Marsh.
- In attendance:** No members of the public were present.
- Acronym:** Planning and Infrastructure Committee: PI; Angmering Parish Office: APC; West Sussex County Council: WSCC; Arun District Council: ADC; South Downs National Park: SNDP; Conservation Area: CA; Environment Agency: EA; AFAS: Angmering Flood Alleviation Scheme.

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	23/207	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr Renée Hobson (Vice Chair) Cllr John Oldfield, Cllr Matthew Want, Cllr Bill Hall and Cllr Nikki Hamilton-Street. Apologies were not received or approved for Cllr Paul Bicknell.	
2	23/208	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. There were none declared; however, it is to be noted that applications A/2/24 and A/3/24 are from the Angmering Parish Council – no decision or comments will be made.	
3	23/209	APPROVAL OF MINUTES Approval of the minutes of the meeting held on Tuesday 12th December 2023 and 2nd January 2024. These were approved by those present and signed by the Chair.	
4	23/210	THE CHAIRS REPORT ON ANY MATTERS OF INTEREST AND THOSE OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA. TO ALSO INCLUDE AN UPDATE ON THE STATUS OF THE ACTION LIST. The Chairs Report was sent to all members (see attachment)	

Additional items:

1 - Resilience to flooding Seventh Report of Session 2023–24

Report, together with formal minutes relating to the report Published 17th January 2024 by the House of Commons Committee of Public Accounts.

2 - Making Effective Planning Representations

This morning the Clerk and I attended a Zoom meeting run by Steve Tilbury for WSALC. This was about how we analyse planning applications and how we can effectively respond to the Local Planning Authority Officers and persuade them to consider and value our comments. The slides will be shared with all.

3 - Rights of Way

You were all sent information from WSCC regarding the diversion or extinguishment of certain Rights of Way – are there any comments? – No comments made

4 - Our Shared Future - TCPA White Paper for Homes and Communities

Also sent to you is the full report and executive summary of this white paper – are there any comments? – No comments made.

5 - Damaged Culvert South of Heron Park Development and St Margaret’s School

The Clerk is continuing to press for information from WSCC as to the action they intend to take regarding the damaged culvert from Garden Close to Arundel Road. A map has been received from WSCC showing the amount of damage along this pipe – We are currently awaiting a date for the next meeting, the possible cost of the project and the actions to be taken.

6 - WSCC – Communities, Highways & Environment Scrutiny Committee

A Committee meeting was held yesterday in which two items were discussed that could affect Angmering:

Agenda Item 6 - Lessons Learned from Major Projects – discussion was on the construction of the A259 and A2300. The paperwork was sent to you all for your comments. Comments were received from both Cllr Hamilton Street and Cllr Verrinder. The Clerk passed these onto Cllr Urquhart for possible inclusion in the discussion. Now awaiting the minutes of that meeting. The Clerk will also contact the Project Manager at WSCC to discuss these comments and concerns.

Agenda Item 5 – New Process for TROs and Community Highways Schemes –

The paperwork was sent to you all, if you have any questions or comments, please let the Clerk and myself know for discussion at the next P&I meeting when there will be a full update on Angmering Highways matters.

7 – Levelling Up Act Training

Just a reminder that Cllrs from Angmering and surrounding Parishes will be attending this training at the Angmering Community Centre tomorrow evening. Angmering will be represented by The Clerk, Cllrs Verrinder, Hamilton-Street, and Oldfield.

5 23/211 PUBLIC CONSULTATION

No members of the public were present.

Cllr Marsh asked why the No 9 bus has been missing out the north of Angmering, the Clerk is to find out why and if this is continual, also why APC has not been informed of any changes.

6 23/212 PLANNING APPLICATIONS

To consider Arun District Council File Lists 152 and 153 of 2024:

FILE LIST 152 – Observations to Arun District Council by 1 February 2024

<u>A/254/23/HH</u> Converting existing conservatory to an extension. DECISION: No Objection	<u>ADDRESS</u> 55 Foxdale Drive Angmering
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<p>COMMENT: Concerns that are raised and noted in the BSB/23074/5 (Plan 5 of 5) dated 5 Dec 23 are to be considered. Also, that dark night sky and light pollution policies are adhered to regarding the roof light.</p> <p><u>A/260/23/HH</u> Single storey side/rear extension, new car port and installation of solar panels, following the demolition of existing extensions, outbuildings and garage.</p> <p>DECISION: No Objection COMMENT: APC welcomes the update of this property bringing it into line with the design features and materials of the main property. Loss of Trees and hedges are to be replaced in accordance with the APC Tree Policy. Need a drainage engineer report to accept the proposals in the planning statement. As stated in the planning statement this property is NOT within the Angmering Conservation Area and therefore will have no negative impact on the Angmering Conservation Area or any sites of historical interest.</p>	<p><u>ADDRESS</u> Orchard House Roundstone Lane Angmering</p>
<p><u>A/247/23/NMA</u> Non material amendment following the grant of A/64/21/PL for change in the proposed plans and elevations for the bin/cycle store.</p> <p>DECISION: No Objection COMMENT: APC considers that this is an improvement on the previous plan.</p>	<p><u>ADDRESS</u> Shrublands Roundstone Lane Angmering</p>
<p><u>A/259/23/DOC</u> Approval of details reserved by condition imposed under A/81/23/PL relating to condition 4-lighting scheme.</p> <p>DECISION: No Objection COMMENT: APC are in agreement with the reports from Ecology and Environmental Health</p>	<p><u>ADDRESS</u> Land to the rear of Station Road Angmering</p>
<p><u>A/263/23/CLP</u> Certificate of lawfulness for a proposed change of use from class E (c) to class E (a) including minor internal works.</p> <p>DECISION: No Objection COMMENT: No Comment</p>	<p><u>ADDRESS</u> The Barbers Lounge The Cottage High Street Angmering</p>

<u>A/242/23/HH</u>	<u>ADDRESS</u>
<p>Single storey front porch extension, rear dormer extension, rooflights, new crossover, and proposed fencing. Alterations to fenestration and openings. Installation of 2 x electric charging points. Demolition of existing garage , shed, greenhouse and chimney stack.</p> <p>DECISION: No Objection</p> <p>COMMENT: Design and Materials to match the existing dwelling.</p> <p>Destruction of any trees and hedges are to be replaced in accordance with the APC Tree Policy.</p>	<p>Flint Cottage West Drive Angmering</p>
<p><u>A/2/24/T</u></p> <p>5 No. Limes (T1-T5) pollard back to previous points. 1 No. Lime (T6) crown reduction to a height of 6m and lateral spread of 5m and crown lift to 3m above ground level.</p> <p>As this is an APC Application, P&I Committee cannot make any comments.</p>	<p>War Memorial, The Square Angmering</p>
<p><u>A/1/24/DOC</u></p> <p>Approval of details reserved by condition imposed under reference A/99/17/OUT, relating to condition 33 - External lighting.</p> <p>DECISION: No Objection</p> <p>COMMENT: APC has no objection and agrees with Environmental Health</p> <p>All lighting to comply with Dark Night Sky & Light Pollution Policies.</p>	<p>Land South of Water Lane Angmering</p>
<p><u>A/264/23/DOC</u></p> <p>Approval of details reserved by condition imposed under A/248/23/PL relating to condition 21 - location and installation of fire hydrants.</p> <p>DECISION: Objection</p> <p>COMMENT: APC agrees with WSCC that there are insufficient Fire Hydrants shown on the plan. There should be 9 but the plans show only 6.</p>	<p>Land North of Water Lane and South of A27 inclusive of Angmering Oval Raceway (Bellway only Parcel)</p>
<p><u>A/3/24/TC</u></p> <p>1 No. Lime (T7) crown reduction to a</p>	<p>War Memorial,</p>

<p>height of 6m and lateral spread of 5m and crown lift to 3m above ground level in the Angmering conservation area. As this is an APC Application, P&I Committee cannot make any comments.</p> <p><u>A/4/24/DOC</u> Approval of details reserved by condition imposed under reference A/144/15/PL, relating to condition 15 - Ecological enhancements. DECISION: No Objection COMMENT: Until the planted trees have grown to accommodate wildlife, APC welcomes the effort being made to encourage homeowners to place the boxes on their property. It is hoped that more properties will follow suit.</p>	<p>The Square Angmering</p> <p>Land at West End Nursery Roundstone Lane Angmering</p>
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- 7 **23/213 PLANNING APPLICATIONS NOT ON A WEEKLY**
None.
- 8 **23/214 WEST SUSSEX COUNTRY COUNCIL PLANNING APPLICATIONS**
None.
- 9 **23/215 SOUTH DOWNS NATIONAL PARK PLANNING APPLICATIONS**
None.
- 10 **23/216 PLANNING DECISIONS – NOT APPROVED**
The refusals were noted by the committee.
- 11 **23/217 LICENSING MATTERS**
None.
- 12 **23/218 CONSERVATION AREA REPORTS**
Still awaiting report from ADC on the presented extension assessment regarding Weavers Hill.
The Clerk will continue periodically to contact the Conservation Officer for an update.
- 13 **23/219 SOUTH DOWNS NATIONAL PARK**
On 7th December the NPA held its Winter Workshops where it discussed the process and progress of the Local Plan Review. Unfortunately, Angmering were not informed of this workshop, so our representative was unable to attend, this is disappointing as when reviewing our own Neighbourhood Plan, we must take both the SDNP and ADC Local Plans into consideration. A copy of the presentation slides can be found on the National Park website. Would the Clerk please write to the SDNP requesting that APC are informed of any further workshops relating not only to the Local Plan Review but also to any other matters that will affect Angmering.
- 14 **23/220 COMPLIANCE**
Redrow Development South of A259 has been found in breach of conditions. It is understood that dwellings are being occupied contrary to conditions imposed that entrance onto and exit off the site should be by

an entrance along the A259 and note the A280 Roundabout which they are currently doing. More information required as to action to be taken and penalties imposed. The Clerk will continue to request updates from ADC.

15 23/221 APPEALS

Application A/216/23/PL The Beeches, Crete House, Dappers Lane. On the ADC Agenda for 17th January 2024, it was mentioned that there is an appeal awaiting action and decision. Decision Level – Delegated. PINS APP/C3810/W/23/3322262. APC will make comment when appeal hearing date is known.

16 23/222 CORRESPONDENCE

None.

17 23/223 HIGHWAYS MATTERS

A full highways matter report is to be brought to the next P&I Meeting in February

18 23/224 ADC GYPSY AND TRAVELLERS' DEVELOPMENT PLAN

This was brought to committee previously. The site known as the Caravan Site is in Angmering and will not be included in the updating of sites and will therefore remain as is. The Committee noted this and had no comments to make.

19 23/225 ARUN DISTRICT COUNCIL PLANNING COMMITTEES

Planning Committee Meeting

Next planned meetings, to be held on Wednesday 14th February 2024 at 1400hrs.

Awaiting publication of the agenda.

Planning Policy Committee

Next meeting to be held is on Tuesday 30th January at 1800hrs.

Agenda now published. There are four items that would affect Angmering: -

Agenda Item 8 – Authority Monitoring Report 22/23 includes Biodiversity Monitoring Report. An interesting document which shows what they have been doing in Angmering, this includes the number of houses built.

Agenda Item 9 – Arun Brownfield Land Register (Part 1)

Agenda Item 10 – Revised NPPF – December 2023

Agenda Item 11 – Arun District Design Guide Update.

20 23/226 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

1. This Committee:
Highway Matters Update
2. Full Council:
None.

DATE OF NEXT MEETING

The Committee's next meeting is on Tuesday 13 February 2024 at 7.30pm, King Suite, Angmering Village Hall.

The meeting concluded at **20:15**




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Chairman

Date. 13/Feb/24