



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE PLANNING AND INFRASTRUCTURE COMMITTEE HELD AT THE KING SUITE, ANGMERING VILLAGE HALL ON TUESDAY 12 JULY 2022 AT 7.30PM

- Committee:** Sylvia Verrinder (Chair), Davis Marsh (Vice Chair)  
Paul Bicknell, John Oldfield, Norma Harris, Matthew Want, Renee Hobson  
and Nikki Hamilton-Street (as Chair of APC)  
For the meeting to take place 3 committee members need to be present, this is known as quorum and is a legal requirement.
- Present:** Councillors; Sylvia Verrinder (Chair), John Oldfield, Renee Hobson, Nikki Hamilton-Street and Norma Harris
- In attendance:** Tracy Lees (Committee Clerk), one member of the public
- Acronym:** Planning and Infrastructure Committee: PI; Angmering Parish Office: APC; West Sussex County Council: WSCC; Arun District Council: ADC; South Downs National Park: SNDP; Development Control Committee: DCC, Conservation Area: CA: Environment Agency; EA.

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	22/038	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllrs. Marsh and Want. Apologies were not received or approved for Cllr. Bicknell	
2	22/039	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3	22/040	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Tuesday 21 June 2022</b> were agreed and were signed by the Chair.	
4	22/041	<b>THE CHAIRS REPORT ON ANY MATTERS OF INTEREST AND THOSE OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA. TO ALSO INCLUDE AN UPDATE ON THE STATUS OF THE ACTION LIST.</b>	

Cllr. Verrinder read out her report as follows:

1. **WSCC EV ChargePoint Roll Out** – on 23<sup>rd</sup> June 2022 County launched its plans for installing and maintaining thousands of these across the

County. This must be monitored in respect of Angmering, and I would like a Councillor to take on this project.

*After a short discussion as to if this should be an APC project Cllr. Hobson commented that she felt people needed to be encouraged to use electric vehicles and would like to take a look into this further, this was agreed.*

2. Notice has been received that the **application A/256/21/RES – Land North of Water Lane** is to be heard at the ADC Council Chambers on 20<sup>th</sup> July 2022 at 1400hrs. All are welcomed to attend. Anyone wishing to say anything must formally register their wish no later than 0900 on 18<sup>th</sup> July 2022. Ian Johnson of Lukenbeck has sent a briefing note summarising the reserved matters application, main changes made in response to consultee comments and the key benefits of the proposal

*Cllr. N Hamilton-Street is unable to attend this meeting and therefore councillors were asked to attend if possible. Cllr. Oldfield raised various points and it was agreed that Cllr. N Hamilton-Street will write to Neil Crowther and ask that this item be removed from the meeting.*

*Action: Letter to be written by Cllr. N Hamilton-Street to Neil Crowther regarding A/256/21/RES and for it to be removed from the meeting agenda.*

**SV**

3. **Land South of Water Lane – Ecclesden Park:** There is to be a walk around of the site and discussion with the housebuilders sometime in August – Still awaiting confirmation of a date. This is open to all Councillors.

*Councillors asked to let the Clerk know if they wanted to attend.*

4. NALC are holding a virtual meeting on 27<sup>th</sup> July on the topic **“Giving Local Councils more of a say on Housing”**. Hear about how councils can get involved in different models of community house building and influence the design of new homes. If you wish to attend, please let the Clerk know as soon as possible.

*Councillors asked to let the Clerk know if they wanted to attend.*

5. **Angmering’s Flood Alleviation Scheme** – There was to have been a workshop with West Sussex Lead Local Flood Authority on 5<sup>th</sup> May, this was cancelled, however, we at Angmering were not invited or even made aware of this meeting. Ray Drabble was informed of this by Geoff Gibbs and his reply to Geoff was that he thought Geoff was a Councillor. Cllr. Nikki Hamilton-Street has been sent the invite to attend.

6. The **Arun County Local Forum** took place on 20<sup>th</sup> June at which an Angmering resident attended and asked questions relating to Bus Shelters, Cycle Paths, and Toilets

7. **Dappers Lane**, by now you should all have received the photograph of the work WSCC has done changing the lay out of the junction with the Old Arundel Road. Hopefully this will stop any more infringements of the law.
8. The South Downs National Park are holding a **webinar on Climate Change** on 13<sup>th</sup> July 18:30-20:00. As Climate Change is now a major issue, I shall attend this. If anyone else wishes to attend, please contact Sam in the office for the connection details.

Kingston Parish Council has requested help with a planning objection they wish to raise. Cllr. Hamilton-Street gave some background to this application/objection and all agreed that APC should help, assist where we possible.

Cllr. Verrinder also advised that she has been invited to attend a meeting with East Preston Parish Council regarding the No: 12 bus route and she would report back. Cllr. N Hamilton-Steet and Cllr. Oldfield commented that this had been discussed before and that this would involve a large financial commitment from APC.

Cllr. Verrinder then referred to the Action List and the outstanding action for Cllr. Bicknell. As Cllr. Bicknell was not present an email will be sent to advise an update is needed.

**5 22/042 PUBLIC CONSULTATION**

The member of the public explained why he wanted to attend tonight’s meeting which was to keep updated with the plans for the village. He felt he had a feel for village life and the community and wanted to help protect homes from increased traffic, noise, dust and dirt from all the developments. He also commented that before moving to Angmering most of the searches he did on the area did not show the major developments which was a concern.

Cllr. N Hamilton-Street commented on the ways to search for planning information such as the ADC Planning Portal and by looking at ADC maps which will show all the strategic sites.

**6 22/043 PLANNING APPLICATIONS**

To consider Arun District Council File Lists **72, 73 and 74**, 2022:

**FILE LIST 72 – Observations to Arun District Council by 14 July 2022**

<p><a href="#"><u>A/125/22/HH</u></a> Proposed 2 storey side extension <b>DECISION: No Objection</b> <b>COMMENT: None</b></p>	<p><b><u>ADDRESS</u></b> Field House The Thatchway Angmering</p>
<p><a href="#"><u>A/129/22/DOC</u></a> Approval of details reserved by condition imposed under ref A/248/21/PL relating to Condition Nos 11 - schedule of works, 12 - construction management plan, 27 -</p>	<p><b><u>ADDRESS</u></b> Land North of Water Lane Angmering</p>

<p>surface water drainage, 31 - foul drainage and 40 - levels.</p> <p><b>DECISION: Objection</b></p> <p><b>COMMENT:</b> Condition 11 – No Comment</p> <p>Condition 12</p> <ul style="list-style-type: none"> <li>• Where possible avoid the following times: 07:30 – 09:00 &amp; 14:30 – 15:45</li> <li>• 4.3: No exceptions - All vehicles including cars/vans to access site via A280 to avoid undue pressure on Station Road and Water Lane.</li> <li>• 4.7: We request that APC are also able to advise if road clearance is required</li> <li>• 6.2: Liaise regularly and develop a positive relationship with APC</li> <li>•</li> </ul> <p>Condition 27 &amp; 31</p> <ul style="list-style-type: none"> <li>• To await comment from ADC Drainage Engineer before making comment.</li> </ul> <p>Condition 40 – No Comment</p> <p><a href="#"><u>A/133/22/DOC</u></a> Approval of details reserved by condition imposed under ref A/64/21/PL relating to Condition No 7 - archaeology. It was agreed that a letter would be written to ADC (for uploading onto the portal) regarding this application.</p>	<p><b><u>ADDRESS</u></b> Former Shrubland Nursery Roundstone Lane Angmering</p>
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**FILE LIST 73 – Observations to Arun District Council by 21 July 2022**

<p><a href="#"><u>A/130/22/HH</u></a> Single storey side and front extensions.</p> <p><b>DECISION: No Objection</b></p> <p><b>COMMENT: None</b></p> <p><a href="#"><u>A/131/22/HH</u></a> Conversion of an existing attached garage to residential accommodation including installation of 1 x rear dormer.</p> <p><b>DECISION: No Objection</b></p> <p><b>COMMENT: None</b></p> <p><a href="#"><u>A/137/22/HH</u></a> Erection of single storey detached garage and shed and installation of new boundary wall and fence.</p> <p><b>DECISION: Objection</b></p>	<p><b><u>ADDRESS</u></b> 49 East Drive Angmering</p> <p><b><u>ADDRESS</u></b> The Honey Pot Honey Lane Angmering</p> <p><b><u>ADDRESS</u></b> 30 Arundel Road Angmering</p>
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<p><b>COMMENT: Effect on the area due to the surrounding character of the gardens being hedge or open.</b></p> <p><a href="#"><u>A/121/22/TC</u></a>  1no. Leyland Cypress tree (T1) to be felled.  1no. Group of mixed species (TG1) is to be cut back to the boundary line from base to upper extent where necessary.  1no. Group of mixed species (TG2) is to be cut back to the boundary line from base to upper extent where necessary.  Trees are within Angmering conservation area.  <b>DECISION: No Objection</b>  <b>COMMENT: APC would hope the trees being felled would be replaced</b></p>	<p><b><u>ADDRESS</u></b>  Church Farm House  Rectory Lane  Angmering</p>
<p><a href="#"><u>A/134/22/DOC</u></a>  Approval of details reserved by condition imposed under A/178/17/OUT relating to condition 12-confirmation no changes required to SuDS manual.  <b>DECISION: No Objection</b>  <b>COMMENT: None</b></p>	<p><b><u>ADDRESS</u></b>  Crete Nursery  Dappers Lane  Angmering</p>
<p><a href="#"><u>A/135/22/DOC</u></a>  Approval of details reserved by condition imposed under A/64/21/PL relating to conditions 3-materials and finishes, 20 (part)-risk associated with contamination and 21-landscape scheme.  <b>DECISION: No Objection</b>  <b>COMMENT: None</b></p>	<p><b><u>ADDRESS</u></b>  Shrublands  Roundstone Lane  Angmering</p>
<p><a href="#"><u>A/139/22/CLP</u></a>  Lawful development certificate for a proposed side hip to gable extension on the West Elevation, roof lights are proposed for the North and South Elevations.  <b>DECISION: No Objection</b>  <b>COMMENT: Consideration to be paid to the dark night skies policy</b></p>	<p><b><u>ADDRESS</u></b>  31 Palmer Road  Angmering</p>
<p><a href="#"><u>A/140/22/DOC</u></a>  Approval of details reserved by condition imposed under A/197/21/PL relating to condition -Acoustic Test  <b>DECISION: No Objection</b>  <b>COMMENT: None</b></p>	<p><b><u>ADDRESS</u></b>  Stitches And Frames  The Square  Angmering</p>

**FILE LIST 74 – Observations to Arun District Council by 28 July 2022**

<p><a href="#"><u>A/143/22/DOC</u></a>  Approval of details reserved by condition imposed under ref A/74/18/OUT relating to Condition No 9 - contamination.  <b>DECISION: No Objection</b>  <b>COMMENT: Concerns raised that this is on the list for tonight but the properties are already occupied – not as per Condition 9 of the decision notice stated below.</b>  <b>Condition No. 9 - Prior to occupation of any part of the permitted development, a verification report demonstrating completion of the works set out in the approved remediation strategy and the effectiveness of the remediation shall be submitted to and approved, in writing, by the local planning authority. The report shall include results of sampling and monitoring carried out in accordance with the approved verification plan to demonstrate that the site remediation criteria have been met. It shall also include any plan (a "long-term monitoring and maintenance plan") for longer-term monitoring of pollutant linkages, maintenance and arrangements for contingency action, as identified in the verification plan, and for the reporting of this to the local planning authority.</b>  <b>Reason: To protect the environment and prevent harm to human health by ensuring that the remediated site has been reclaimed in an appropriate standard in accordance with Arun Local Plan policy QE DM4.</b></p>	<p><b><u>ADDRESS</u></b>  The Laurels Dappers Lane Angmering</p>
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- 7      22/044    **PLANNING APPLICATIONS NOT ON A WEEKLY**  
None.
- 8      22/045    **WEST SUSSEX COUNTRY COUNCIL PLANNING APPLICATIONS**  
None.
- 9      22/046    **SOUTH DOWNS NATIONAL PARK PLANNING APPLICATIONS**  
None.
- 10     22/047    **PLANNING DECISIONS – NOT APPROVED**  
None.
- 11     22/048    **LICENSING MATTERS**  
None.

- 12 22/049 CONSERVATION AREA REPORTS**  
Cllr. Verrinder advised that a first draft of the report had now been produced and they were waiting for comments from Martin White but this would take a number of weeks due to his current workload.
- 13 22/050 SOUTH DOWNS NATIONAL PARK**  
The next meeting of the Planning Committee will be on 14<sup>th</sup> July 2022. The agenda is now published and Cllr Verrinder will attend the webinar. There are no planning applications relating to Angmering but there is an item under Policy & Strategy – Adoption of the Design Guide Supplementary Planning Document which being a material consideration would affect Angmering.
- 14 22/051 COMPLIANCE**  
None.
- 15 22/052 APPEALS**  
[A/45/22/PL](#)  
Erection Of 167 No New Homes In A Mix Of 1-4 Bedroom Properties (2-4 Bedroom Homes And 1 Bedroom Apartments), With Associated Landscaping, Parking, Open Space, Play Areas, Construction Of A New Vehicular Access From Golfers Lane And All Other Associated Development Works (Resubmission Following A/129/21/PI). This Application Is A Departure From The Development Plan And Is In Cil Zone 3 And Is Cil Liable As New Dwellings.  
ADDRESS: Rustington Golf Centre Golfers Lane Angmering BN16 4NB
- A short discussion took place and it was agreed to re-submit APC original objection and comment.  
Action: Clerk to re-submit APC original objection and comment. **KH**
- Cllr. Verrinder also gave a general update on other ongoing appeals.
- 16 22/053 CORRESPONDENCE**  
Correspondence was discussed under Item 4, The Chairs Report.
- 17 22/054 HIGHWAYS MATTERS**
- A259 – Nothing to report accept completion date now looking like December 2022.
  - A27 – Nothing to report.
- Cllr. Verrinder said that through information from the SDNP The New Regional Transport for the Southeast Consultation Survey was now live and asked all councillors to have a look at it and to submit any comments they may have. The Consultation Survey closes on 12<sup>th</sup> September 2022 ([www.transportforthesoutheast.org.uk](http://www.transportforthesoutheast.org.uk))
- 18 22/055 ARUN DISTRICT COUNCIL PLANNING COMMITTEES**
- Planning Policy Committee - Wednesday 27 July 2022 at 6pm. Agenda yet to be published
  - ADC Planning Committee Meeting - Wednesday 20 July at 2pm. Agenda now published

**19 22/056 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

1. This Committee:  
Cllr. Hamilton-Street requested that all committee members look at the Annual Plan re any outstanding items.
2. Full Council:  
None.

**DATE OF NEXT MEETING**

The Committee's next meeting is on Tuesday 2 August 2022 at 7.30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.34.

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Chairman

Date.....





## Chairs Report 2<sup>nd</sup> August 2022

### Agenda Item 5

- 1) **No 12 Bus Route** – I attended a meeting on 21<sup>st</sup> July at East Preston Parish Council Offices with regard to extending this service into Angmering. Although Rustington and East Preston are committed to this route and proposed extension, Angmering cannot commit until it knows if there is a need for this service which will include, Angmering Station, Littlehampton Beach and Leisure Centre and Littlehampton Tesco's as well as the Angmering Medical Centre, however, Angmering will be expected to help subsidise this route. The trial with or without Angmering's participation begins during the first week of April 2023 and could cost Angmering £12,000. A consultation for the bus route will be included in our annual Community Survey which goes out in November 2022.
- 2) **Flood Alleviation Scheme** – A meeting was held on 19<sup>th</sup> July to discuss this scheme. This was attended by Mr Geoff Gibbs. We are waiting for a report to come through from Ray Drabble (WSCC) regarding this meeting.
- 3) **Dappers Lane** – A former member of the Dappers Lane Working Group is in contact with our County Councillor regarding the signs at the junction of Dappers Lane with Arundel Road. Whilst the groundwork has been finished the rest of the work is still to be completed and a date for this is awaited.

Councillor Sylvia G M Verrinder TD  
Chair – Planning & Infrastructure Committee  
25<sup>th</sup> July 2022.

Meeting Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
24.08.21	6	21/064	Public Consultation	Investigate the possibility of installing double yellow lines on high Street and the re-painting of faded white lines in shopping area. To report back as soon as possible.		The painting of the faded white lines was reported by the APC office and is now complete PB still to look into yellow line issue.  PB - need an update.	PB	

### Key

Task has been started
Task to remian on the list - placed on differed tab
Task not yet started
Task completed