



Established 1894

## Angmering Parish Council

The Corner House  
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### MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT THE ANGMERING BAPTIST CHURCH ON WEDNESDAY 29 SEPTEMBER 2021.

- Present:** Alan Evans (Vice Chair),  
Rhys Evans, Norma Harris, Lee Hamilton-Street, Mike Jones and Nikki Hamilton-Street
- In attendance:** Tracy Lees, Committee Clerk
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, Anti-Social Behavior: ASB, West Sussex County Council: WSCC, South Down National Park: SNDP, PCSO: Police Community Support Officers

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	21/047	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllr. Reigate. Apologies were not received or approved for Cllr. Bicknell.	
2.	21/048	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3.	21/049	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Wednesday 25 August 2021</b> were agreed and subsequently signed by the Chair.	
4.	21/050	<b>ANGMERING IN BLOOM (AIB)</b> No report was submitted this month.	
5.	21/051	<b>PUBLIC CONSULTATION</b> No members of the public were present, no questions were submitted.	
6.	21/052	<b>THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA</b> The Action List was received and there was nothing new to report.  The subject of bore holes at the Community Centre was brought up and was deferred back to the next Full Parish meeting.	
7.	21/053	<b>COMMUNITY EVENTS</b> <b>Angmering Revealed &amp; Angmering Art Project, Saturday 25 September</b>	

A discussion took place regarding feedback received and possible ways it could be improved. Cllr. N Hamilton-Street suggested that it should be considered as an annual event, all agreed.

Cllr. A Evans commented on the name and that it was well thought out and that he had witnessed lots of people talking about the event and how well it had been received.

Cllr. A Evans then commented about the path leading to the sculpture that was unable to be revealed at the event. He updated the committee on his conversation with the artist. The Committee Clerk commented that the path installation was due to commence w/c 4<sup>th</sup> October.

### **Flicks on the Pitch**

The Committee Clerk reported back to the committee the dates that the Rugby Club could offer for this event. After discussion it was agreed that Saturday 30 July was the preferred date.

Action: Contact Rugby Club to reserve Saturday 30 July for Flicks on the Pitch.

TL

Further discussion then took place regarding how the event should be run. The preferred option is the APC pay for the cost of the screen package which includes the film hire and the rest is covered by the Rugby Club. This would mean that APC have no part in the actual running of the event.

**RESOLUTION:** Cllr. N Hamilton-Street **PROPOSED** that APC should pay for the screen hire package only and that APC have no part in the actual running of the event. Cllr. R Evans **SECONDED** and **All AGREED**.

### **Community Market**

This was previously known as the Local Traders Market.

The Committee Clerk gave an overview of what had been arranged and that this would now be solely run by The Great Little Farmers Market.

The first market will take place on Saturday 18 December at the Village Hall.

APC has asked for permission to use the car park at the Angmering Medical Centre for the duration of the market which has been arranged.

Depending on how well this market in December goes will dictate if more markets will take place during 2022. It was suggested that APC may be able to help with some costs in 2022 should the market become a regular occurrence.

### **Pumpkin Carving Competition**

The Committee Clerk gave an overview of the conversation that had been held regarding dates and locations and explained that a suitable location could not be found and therefore a virtual competition had been suggested for 2021 with the hope that a face to face competition could take place in 2022.

Cllr. N Hamilton-Street raised concerns that the CLEW committee had not been consulted on this suggestion and a discussion took place.

After discussion the Committee Clerk was asked to see if a venue could be found for Friday 29 October for the competition to be held face to face. If no venue can be found the competition will remain a virtual event for 2021.  
Action: Check for room availability for Friday 29 October.

Office

*At this point the Committee Clerk left the room and returned a few minutes later.*

### **Memory Tree and Christmas Carols**

The Committee Clerk explained that there were a few options for dates for this event and after discussion it was agreed that Friday 3 December was the preferred option.

Also discussed was a choir to sing at the event, what food and beverage could be offered and the type of bauble to place on the tree for a memory to be written on it.

Also discussed was feedback received from the organiser of the **Sundowners** event which took place at Mayflower Park on Friday 3 September 2021. The report was well received and stated that approx. 700 people had attended. Cllr. N Hamilton-Street gave her comments on how the event had gone and feedback she had had.

Cllr. Jones commented that events like this should be held regularly to build on attendance, all agreed and it was suggested that the week of the longest day of the year (in June) should be considered for 2022.

APC had previously agreed to pay 50% of the costs for toilets and a generator and the total for this was £302.54. This will be paid on the next payment run.

Cllr. A Evans was interested in receiving feedback from East Preston as this event was also held there.

Cllr. A Evans also commented that he was disappointed that no District or County Councillors had attended any of the recent events that APC had held.

## **8. 21/054 QUEENS JUBILEE 2022**

Cllr. Reigate had prepared some ideas on what could take place which Cllr. A Evens read out.

Cllr. N Hamilton-Street explained the conversations she had been having with The Angmering School regarding an Arts Festival.

Cllr. A Evans commented that he felt that APC should act as a facilitator only and not to be responsible for any actual events, all agreed.

Action: Start to ask questions regarding what the pubs etc. have got planned and on what dates.

AE

Action: Contact ADC to ask how they will be managing requests for street parties.

Office

9. 21/055 **FRED ROWLEY NAME BOARD**

Cllr. L Hamilton-Street explained his thinking about wanting to keep the award winners in the public's memory and thought this could be a way to do so. A discussion then followed.

Various locations were considered as well as what form the name board should take i.e. name bricks, or maybe a piece of art work which could be added to with the names of new winners was mentioned.

It was agreed that this would be discussed further at the January CLEW meeting.

Action: Add Fred Rowley Name Board to the January CLEW meeting.

TL

10. 21/056 **CHRISTMAS TREES FOR THE VILLAGE**

The supporting paper was presented to the committee and a discussion took place.

The Committee Clerk talked through the tree for the village square and the tree for the APC office which was subsequently agreed.

**RESOLUTION:** Cllr. L Hamilton-Street **PROPOSED** that APC should accept the quote supplied for a 16ft tree for the village square and small tree for the APC Office. Cllr. M Jones **SECONDED** and **All AGREED**.

Discussions then took place regarding APC supporting the purchase of 21 small trees for shops around the Village Square and in Downsway. It was agreed that the village looked amazing last year with the trees that were put up and it would be great if this could be improved on for this year.

Cllr. N Hamilton-Street commented that she would approach local developers in the Village to see if they would also be prepared to support this initiative.

Action: contact to be made with local developers.

NHS

**RESOLUTION:** Cllr. N Hamilton-Street **PROPOSED** that APC should offer 21 shops a £30 contribution towards the cost of one wall mounted Christmas tree. Cllr. M Jones **SECONDED** and **All AGREED**.

11. 21/057 **RESILIENCE**

Cllr. Hamilton-Street advised that a meeting had been scheduled for Wednesday 13 October between Cllr. Marsh and the Committee Clerk.

12. 21/058 **PLAY PARK STRATEGY AND PRIORITY MATRIX**

Cllr. N Hamilton-Street explained that consultations were being planned with young people and how it was hoped they could be done. The proposed date is Monday 25 October AM at the Community Centre and PM at Mayflower Park. It was also hoped that a Youth Worker would be present to

support on the day. Cllr. N Hamilton-Street will be sending an email to all an councillors to ask for help to run the consultations.

It was confirmed that the Schools will have separate consultations.

A short discussion followed on what else could be done.

**13. 21/059 MAYFLOWER PARK WORKING GROUP**

Cllr. N Hamilton-Street advised that dates were being looked at for early November and would be discussed at the CLEW meeting at the end of November.

**14. 21/060 ANNUAL BUSINESS PLAN**

Cllr. A Evans wanted to discuss how the CLEW actions on the Annual Plan should be done. After discussion it was agreed that councillors would discuss their actions at each meeting to give an update and invite ideas from other councillors if needed. It was agreed that more communication was needed.

**15. 21/061 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

- 1) This Committee.  
None.
- 2) Full Council.  
None.

**DATE OF NEXT MEETING**

The Committee's next meeting will be held on **Wednesday 27 October 2021** at **19:30** to be held at St Margaret's Church Hall.

**The meeting concluded at 21:02.**

.....  
Chairman

Date.....

*Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.*

Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
31.03.21	4	20/122	AIB	QE2 bed in Water Lane to be looked at to understand if the Groundsman can assist AIB.		Work to be carried out between August and the Autum	RS & AIB	
31.03.21	13	20/132	The Fred Awards	Put on agenda later in the year to continue discussions and identify a date, exact month to be decided		To stay on this list until time to put on the relevant agenda	TL	
28.07.21	13	21/028	Mayflower Park Working Group	Send meeting invitation to working group.		Sessions now staerting to be booked in	NHS	
25.08.21	8	21/038	Community Events	Set up and maintain a log detailing what events are being held to celebrate the Queens Jubilee 2022.	Update from the meeting on 29.09.21: Start to ask questions regarding what the pubs etc. have got planed and on what dates.	This is a work in progress	AE	
25.08.21	8	21/038	Community Events	Look into a design for a leaflet for the Queens Jubilee village events		Action to be started when information becomes available	TL	
29.09.21	8	21/054	Queens Jubilee 2022	Contact ADC to ask how they will be managing requests for street parties.	Sent email to ask	Email sent 05.10.21, awaiting reply.	APC Office	
29.09.21	9	21/055	Fred Rowley Name board	Add Fred Rowley Name Board to the January CLEW meeting.	Add to Jan 22 agenda	Reminder added to Outlook	TL	

#### KEY

Task has been started

Task not yet started

Deferred Task: Remain on the deferred list as future work required (see separate sheet)

# **ANGMERING IN BLOOM ASSOCIATION**

## **REPORT FOR PC CLEW MEETING 27th OCTOBER 2021**

We were very pleased to be invited to be part of the Angmering Revealed event organized by APC and during the day even managed to acquire two new prospective volunteers.

### **Recent activities**

During the Summer months we have done our usual Wednesday morning maintenance sessions including –:

- The High Street bed and Hill
- The Beehive bed
- Pooks Cottage front wall bed
- St Nicholas garden
- St Wilfrid's front soldier bed
- The Community Centre moon bed
- CALA roundabout
- Planters and trugs at the Community Centre and on the Village Green next to the stone seats.

Over the last month, we have begun our Autumn planting, including –:

- 500 February Gold daffodil bulbs around the roads leading off Arundel Road, around Bramley Green and along Roundstone Lane
- Assisting the Swanbourne Park Management Company volunteers to plant Tete-a-Tete and February Gold daffodil bulbs along their roadsides and around trees
- Working with the Rotary Club to identify a suitable area to plant their Crocus bulbs
- Replanting the 6 trugs at the Community Centre and the 4 planters on the Village Green to provide colour through to until next Summer

### **Future activities**

As part of the Queens Platinum Jubilee Celebration, we will be holding a Plant Sale and Coffee morning in the Village Hall on Thursday 2 June 2022.



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## SUPPORTING PAPER

### COMMUNITIES, LEISURE, EMPLOYMENT AND WELLBEING COMMITTEE MEETING WEDNESDAY 27 OCTOBER 2021

- **AGENDA ITEM 7: F&B OPTIONS FOR THE MEMORY TREE EVENT**

One of the options is to offer hot roasted chestnuts to all that attend. This would be a manned stall with 200 portions being available to give out to those that would like them. The chestnuts are roasted in front of the customers so they are always served hot.

The stand would look like this:



Many hot chestnut vendors have been contacted but only one is available for the event. They are located on the outskirts of London and therefore the cost of travelling to Angmering has had to be included. The cost to hire the hot roasted chestnut stand is £495.00.

The Lamb Pub has very kindly offered to again supply non-alcoholic mulled wine which the APC Office staff will be serving and Meat in the Square will be supplying and serving hot nibbles.

Grant funding for other elements of the event such as tags for the tree and the small Christmas tree for the traders around the square has been awarded.

**To decide:** If we should fund the hot roasted chestnut stand.





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# SUPPORTING PAPER

## COMMUNITIES, LEISURE, EMPLOYMENT AND WELLBEING COMMITTEE MEETING

### WEDNESDAY 27 OCTOBER 2021

- **AGENDA ITEM 11: PLANT A TREE FOR THE JUBILEE**

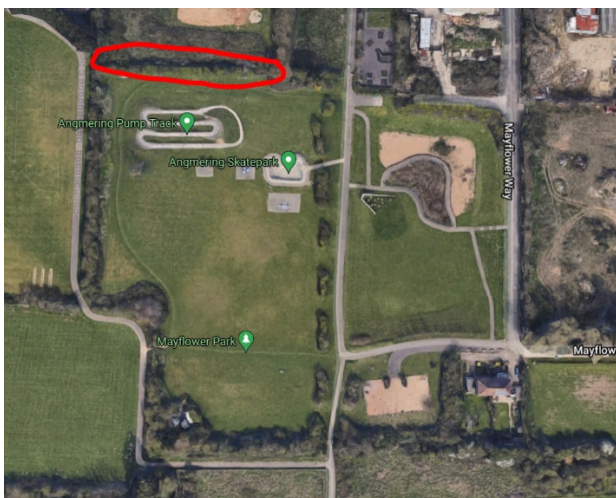
The Queen's Green Canopy (QGC) is a tree planting initiative created to mark Her Majesty's Platinum Jubilee in 2022. Everyone across the UK is being invited to plant trees from October 2021, when the tree planting season begins, through to the end of the Jubilee year in 2022.

The Queen's Green Canopy will create a network of individual trees, avenues, copses and whole woodlands in honour of The Queen's service and the legacy she has built.

This will create a green legacy of its own, with every tree planted bringing benefits for people, wildlife and climate, now and for the future.

The following link will give you more information and how we can request a free tree pack:  
<https://www.woodlandtrust.org.uk/plant-trees/schools-and-communities/queens-green-canopy/>

**Decision:** To decide where to plant trees as a grid reference will need to be given on the application, suggested location below to start the conversation.





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# SUPPORTING PAPER

## COMMUNITIES, LEISURE, EMPLOYMENT AND WELLBEING COMMITTEE MEETING

### WEDNESDAY 27 OCTOBER 2021

- **AGENDA ITEM 8: PARK BENCHES – BRAMLEY GREEN**

Suggestion put forward by a local resident.

Further to my suggestion at the last APC meeting, please find attached two photos of the area where I believe they will provide most amenity value.

The pictures show the western treeline of the Green and I would suggest they are placed along this line and about 30 metres apart to offer most benefit.



#### To consider:

- Funding being included in the budget for 2022/2023
- Action being added to the Annual Business Plan for the same period.
- Could it take the form of a bigger review of Angmering to see if more benches are needed elsewhere.