



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT THE ANGMERING BAPTIST CHURCH ON WEDNESDAY 23 FEBRUARY 2022.

- Present:** Alison Reigate (Chair) Alan Evans (Vice Chair), Norma Harris, Rhys Evans and Nikki Hamilton-Street
- In attendance:** Tracy Lees (Committee Clerk), one representative from AIB and two members of the public
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, Anti-Social Behavior: ASB, West Sussex County Council: WSCC, South Down National Park: SNDP, PCSO: Police Community Support Officers

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	21/124	APOLOGIES FOR ABSENCE Apologies were received and accepted for Cllrs. Bicknell and L Hamilton-Street.	
2.	21/125	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3.	21/126	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 26 January 2022 were agreed and signed by the Chair.	
4.	21/127	ANGMERING IN BLOOM (AIB) The AIB representative advised that there was no report to give this month as the group had not yet started back up again. However it was reported that Ferring Nurseries had kindly donated some plants which AIB was very grateful for and they had been planted in various locations. It was also reported that conversations were still taking place with Hallmark Care Homes re the planting of trees in Roundstone Lane.	
5.	21/128	PUBLIC CONSULTATION No questions were asked or had been sent in.	
6.	21/129	THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA	

The Committee Clerk advised that there was nothing new to report, no questions were asked. The Action List was looked at and it was noted that some more actions had been completed.

7. 21/130 COMMUNITY EVENTS

Team Rubicon – Monday 21 February

Sadly this event had to be cancelled due to Storm Franklin and its very strong wind speeds. It is hoped this event can take place later in the year.

CPR & De-Fib Course – Wednesday 21 March

This course is now being advertised and places are starting to be booked. It is being advertised in the usual places i.e. All About Angmering magazine, APC Facebook page and website and the office window and notice boards.

8. 21/131 HEDGEHOG HIGHWAYS

Cllr. Reigate talked through the supporting paper and a discussion followed on the best way forward for this initiative.

Cllr. A Evans commented that there was a lot of activity on social media etc. concerning hedgehog highways and that now was a really good time to promote this.

It was decided that a Saturday morning event hosted in the APC Office would be the best way to approach this and the first two Saturday's in April were proposed. An email is to be sent to all councillors to see what date would work best.

Action: Send email to all councillors re what date they could make.

TL

Other ideas to enhance the event were discussed including a children's drawing competition on what a hedgehog house might look like. There will also be information available on how to look after hedgehogs and each household that attends the event will receive a hedgehog highway in return for a donation of a tin dog or cat food which will be donated to WADARS.

9. 21/132 PARISH ASSEMBLY

Cllr. Reigate introduced this item, and a discussion took place on what the events format should be. It was quickly decided that the agenda shown on the supporting paper was appropriate along with a local charities showcase.

Conversations on who the guest speaker should be took place with ideas being put forward, such as a re-wilding expert, SDNP and Woodland Trust representatives and our local MP, Andrew Griffiths.

Action: Contact re-wilding expert and then SDNP.

NHS

A raffle was agreed as a good idea and Cllr. R Evans suggested that this might like to be run by St. Barnabas. He has a contact there so will contact them and ask.

Action: Contact St. Barnabas regarding hosting a raffle at the 2022 Parish Assembly.

RE

Finally what food and drinks items to serve was discussed. Drinks were to stay the same as before and it was agreed that canapes would be the easiest option. Cllr. R Evans suggested contacting Northbrook College catering

department to see if this were something they would like to be involved. All agreed.

Action: Contact Northbrook College regarding catering for the 2022 Parish Assembly.

TL

10. 21/133 **QUEENS JUBILEE TRAIL**

After discussion it was agreed by all present that this event would not take place as there are a lot of other events now taking place and it was felt it was not now needed. One of the members of the public asked what the trail was, the Committee Clerk explained, he agreed it was not needed.

Cllr. A Evans gave an overview of the various events planned around the village and what they were. He will also keep the committee updated with what else is taking place especially as the APC Queens Jubilee Grant is now available, with 5 grants already being awarded.

11. 21/134 **LOCAL COMMUNITIES' ACTIVITY SESSIONS, MAYFLOWER PARK**

Cllr. Reigate drew the committees attention to the supporting paper and the answers to the questions that had been requested at the January committee meeting. A short discussion took place with the subject of supervision being brought up although the supporting paper answered this question.

All agreed they were happy with the answers provided and the following was agreed.

RESOLUTION: Cllr. N Hamilton-Street **PROPOSED** that 1 session be held per week over 6 weeks during the school summer holidays. Cllr. Reigate **SECONDED** and **All AGREED**.

Exact dates to be advised when availability known.

12. 21/135 **PLANT A TREE FOR THE JUBILEE**

As the trees were due to arrive sometime between the 28 February and the 11 March and they would need to be planted within a few weeks it was agreed that the actual planting would take place over the weekend of the 19 & 20 March with a celebration event taking place in October half term.

Cllr. R Evans suggested putting out a call to arms on social media asking for volunteers to come forward with their garden tools to help plant the 210 trees that had been obtained from the Woodland Trust. Cllr. Reigate said she would ask the Allotment Volunteers to help.

Action: Ask the Allotment Volunteers to help plant the trees over the weekend of the 19 & 20 March.

AR

It was also agreed that a plaque would be purchased in readiness for the celebration event taking place in October.

Action: Purchase commemorative plaque

TL

This event will be put back on the August agenda so final plans can be made for the October celebration event.

Action: Add this event to the October CLEW agenda.

TL

One member of the public questioned the amount of trees that were to be planted and expressed that he thought the whole idea sounded like a shambles. Cllr. Hamilton-Street explained the process APC had been through to obtain the trees and the reasonings behind it as well as the communication between APC and the Woodland Trust. The member of the public accepted this.

Before moving on to the next item Cllr. Hamilton-Street asked to meet with the representative from AIB on site prior to the planting of the trees, this was agreed.

13. 21/136 MEMORY TREE 2022

Cllr. A Evans said he would like to take on the role to liaise with the Traders Association regarding this event. Cllr. Hamilton-Street updated the committee on her conversations with the Traders Association representatives and that they were happy to start a conversation with APC regarding this event.

Action: Meeting to be set up between Cllrs A Evans and Hamilton-Street with representatives of the Traders Association. **AE/NHS**

14. 21/137 PLAY PARK STRATEGY AND PRIORITY MATRIX

No update was given as this item was deferred to the March agenda. Councillors were asked to bring their ideas to the table for the March meeting.

Cllr. Reigate proposed that the Play Park Committee was set back up again, all agreed, and the following councillors will be taking part: Cllrs. Reigate, Harris, A Evans, and N Hamilton-Street. Cllr L Hamilton-Street will be asked if he would like to be part of this committee.

Action: Ask Cllr. L Hamilton-Street if he would like to be part of the re-instated Play Park Committee. **AR**

15. 21/138 MAYFLOWER PARK WORKING GROUP

Cllr. N Hamilton-Street gave an update regarding the work that was being undertaken to look at the installation of utilities in the park and that a full update would be given at a future Full Parish meeting. She explained that the person doing the investigation knew the area very well.

16. 21/139 ANNUAL BUSINESS PLAN

No updates were given.

Cllr. Hamilton-Street explained the next steps and that this would be discussed at the next Full Parish committee meeting taking place in March.

17. 21/140 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee.
None.
- 2) Full Council.
None.

DATE OF NEXT MEETING

The Committee's next meeting will be held on **Wednesday 30 March 2022** at **19:30** to be held at Angmering Baptist Church.

The meeting concluded at 20:40

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Date.....

Chairman

Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.

DRAFT

Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
31.03.21	13	20/132	The Fred Awards	Put on agenda later in the year to continue discussions and identify a date, exact month to be decided		To stay on this list until time to put on the relevant agenda	TL	
25.08.21	8	21/038	Community Events	Set up and maintain a log detailing what events are being held to celebrate the Queens Jubilee 2022.	Update from the meeting on 29.09.21: Start to ask questions regarding what the pubs etc. have got planned and on what dates.	This is a working progress As of 10.01.22 no events have been advised	AE	
25.08.21	8	21/038	Community Events	Look into a design for a leaflet for the Queens Jubilee village events		Action to be started when information becomes available	TL	
24.11.21	7	21/085	Remembrance Day – How it Went	Include information about how to order a wreath in All About Angmering in September 2022		Deferred until end of August 2022	TL	
24.11.21	7	21/085	Remembrance Day – How it Went	Try to engage a volunteer to organise the sale of the poppies in the village and assist with the run up to the event.		Deferred until end of August 2022	TL	
26.01.22	13	21/118	Fred Rowley Name Board	Cllr. R Evans to advise the Committee Clerk when this item is ready for further discussion so it can be added to the next agenda.			RE	
23.02.22	12	21/135	Plant a tree for the Jubilee	Add this event to the August CLEW agenda		Deferred until end of August 2022	TL	
26.01.22	6	21/111	Clerks Report	Hedgehog Highways - Continue to see if an event is possible.	Contact to be made with various organisations to see what could be possible	Report written up and will be presented as a supporting paper at the February CLEW meeting - this is now going ahead first weekend in April	TG	2.02.22
23.02.22	8	21/131	Hedgehog Highways	Send email to all councillors re what date they could make for this event over the first two weeks of April	Emailed all Cllrs on 25.02.22 - awaiting responses	It was agreed that the event would take place on April 2nd	TL	07.03.22
23.02.22	9	21/132	Parish Assembly	Contact re-wilding expert and then SDNP		Expert not available but contact has been made re a speaker from SDNP	NHS	14.03.22
23.02.22	9	21/132	Parish Assembly	Contact Northbrook College regarding catering for the 2022 Parish Assembly	Email sent to Northbrook 25.02.22 - awaiting response	Due to COVID they no longer offer this service so are unable to help us.	TL	02.03.22
23.02.22	12	21/135	Plant a tree for the Jubilee	Ask the Allotment Volunteers to help plant the trees over the weekend of the 19 & 20 March.			AR	09.03.22
23.02.22	12	21/135	Plant a tree for the Jubilee	Purchase commemorative plaque	A4 size with stakes ordered	Ordered placed 01.03.22, awaiting delivery	TL	01.03.22
23.02.22	14	21/137	Play Park Strategy and Priority Matrix	Ask Cllr. L Hamilton-Street if he would like to be part of the re-instated Play Park Committee.			AR	03.03.22
23.02.22	13	21/136	Memory Tree 2022	Meeting to be set up between Cllrs A Evans and Hamilton-Street with representatives of the Traders Association.		A meeting has been planned w/c 21.03.22	AE	
23.02.22	9	21/132	Parish Assembly	Contact St. Barnabas regarding hosting a raffle at the 2022 Parish Assembly	Emailed 24.02.22 and awaiting response. Mary likes the idea and will see if this is possible and come back to us	TL has spoken to Mary however she is unsure if they can help but will come back to TL by early April.	RE/TL	

KEY

Task has been started
Task not yet started
Task has been completed and will be removed to completed action list
Deferred Task: Remain on the deferred list as future work required (see separate sheet)

ANGMERING IN BLOOM ASSOCIATION

REPORT FOR PC CLEW MEETING 30th MARCH 2022

Recent activities

In the last month we have been very fortunate with the weather on Wednesday mornings which has enabled us to carry out our regular maintenance sessions and plant some additional spring colour.

We have tidied up and planted at St Wilfrid's school bed, the Beehive bed, the High Street bed, the Community Centre, CALA homes roundabout and the two beds on Roundstone Lane and Nursery Road as well as outside Pooks Cottage.

The bulbs we planted last Autumn, including the Crocus provided by the Rotary Club, have really added to the Spring bulb colour around the Village.

We have been working with Hallmark, the Company building the new Care Home in Roundstone Lane, to plant some more trees along Roundstone Lane. Hallmark have completed the necessary request to WSCC for 4 trees, which has been approved and these trees will be planted on the corner of Roundstone Lane and Nursery Road in the Autumn/Winter.

We approached the Angmering Medical Centre to suggest doing a joint project to create a 'garden for healing' in their grounds. Co-incidentally they had been contacted by their landlord who wished to progress the idea of a 'nature site' at the Centre. We met with the Medical Centre ground maintenance company, Ground Control, and had a very constructive, fruitful meeting. Ground Control are now producing a plan for the site along with costings. They have some funds available and have possible Sponsors they could approach. This looks very promising.

Future activities

As part of the Queens Platinum Jubilee Celebration, we will be holding a Plant Sale and Coffee morning in the Village Hall on Thursday 2 June from 10-12. This will be our first fund raising event in three years.

We would like to plant a tree as part of the Queens Green Canopy project and have applied for a grant from APC for this purpose. We have agreed a site at the Community Centre and our tree will be planted along with two funded by the Community Centre.

Pre-Covid, we received a suggestion from a resident for some planters or flower beds to be created on the corner of Cumberland Road and Weavers Hill. We had planned to approach David Wilson Homes, the house builder in the field opposite, as we did for the CALA homes roundabout. However, APC have been approached by David Wilson Homes on possible Village projects, so we have forwarded this idea to them.

This year we are holding a 'Tallest Sunflower Competition' for the Primary Schools and residents of Angmering. The Schools have responded enthusiastically, so seeds and instructions will be provided directly to them. Anyone else wishing to take part will be able to collect their seeds from APC or the Community Centre. The Competition will be advertised via posters, in All About Angmering magazine and FB posts.