



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex BN16 4EA

Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING
OF THE COMMUNITY, LEISURE, ENVIRONMENT & WELL-BEING COMMITTEE
ON WEDNESDAY 31 JULY 2019 AT 19.30 IN ANGMERING LIBRARY**

Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 3. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Wednesday 26 June 2019**.
- 4. ANGMERING IN BLOOM (AIB)**
To receive the report from AIB.
- 5. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on any matter in respect of the Committee's activities.
- 6. THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**
To receive the Committee Clerk's report and overview of the Action List.
- 7. COMMUNITY EVENTS**
To receive an update on:
 - Fun Dog Show (20 July 2019) – Report on how the event went
 - BMX Fun Day (1 September 2019)
 - Macmillan Coffee Morning (27 September 2019)
 - Parish Assembly – Date for 2020
- 8. RESILIENCE**
To receive the Committee Clerk's report.
- 9. CLEW COMMUNITY ACTION PLAN**
To review the Community Action Plan.
- 10. MEETING VENUE CHANGE**
To consider the possibility of changing the meeting venue to the Baptist Church.
- 11. RED LION HOUSE NOTICE BOARD**
To discuss the transfer for the responsibility of this Notice Board from The Angmering Heritage Trust to Angmering Parish Council.
- 12. PLAY AREA SOLUTION**
To discuss any responses received re the re-development of the Blenheim Children's Play Area. Also, to discuss the findings of what can be put in these areas.

13. ASSETS OF COMMUNITY VALUE

To consider the possible addition of other Assets – requested by Cllr. Bicknell

14. BENCH – DOWNS WAY

To discuss the bench at Downs Way – repair, replace, remove or leave as is.

15. REMEMBRANCE PARADE 10TH NOVEMBER

To discuss taking over the running of this event.

16. CCTV REPAIR – COMMUNITY CENTRE

To consider the request for repair.

17. MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee
- 2) Full Council

DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 28 August** 2019 at Angmering Library.



Katie Herr – Clerk to the Council

Date.....24/7/19.....



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SUPPORTING PAPER COMMUNITIES, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE MEETING WEDNESDAY 31 JULY 2019

Agenda Item 10, MEETING VENUE CHANGE

Tracy Lees, Office Manager, has visited the venue and can report that the meeting space available is suitable of the needs of the committee.

All dates required are available.

Plenty of off-street parking.

Enough tables and chairs to seat the full committee and members of the public.

If required, we would have use of the kitchen for tea/coffee etc.

Cost of Hire: £30.00 per meeting

Things to consider: If we were to move, we need to give the Library two weeks' notice prior to a booking. The venue has no WI-FI.

Decision Needed: To decide if to go ahead with the venue move.





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Agenda Item 11, RED LION HOUSE NOTICEBOARD

Angmering Parish Office has received the following request from The Angmering Heritage Trust regarding the noticeboard located on the outside wall off the Office:

Following our telephone conversation yesterday I said I would email you about the Red Lion House notice board.

As I explained, this notice board was made by Fred Rowley for the Angmering Society to be used for village notices. The Angmering Heritage Trust was set up to administer the assets of the Society when it was disbanded and Jane Rowley, who was one of our Trustees, arranged about 3 years ago for the noticeboard to be refurbished and a new lock put on.

In our minutes from June 2016 it states that "Jane will ask the administrator in the Angmering Parish Council office for a letter confirming that APC will be willing to take over responsibility for the noticeboard when the time comes for AHT to be wound up".

I'm not sure whether we ever received such a letter but in any case the Trustees feel that since neither Fred nor Jane Rowley are around to take a personal interest in the noticeboard's maintenance and upkeep, perhaps the PC would take over the responsibility for the noticeboard now.

I look forward to hearing from you once the PC has considered this proposal.

Things to consider: The Board is in good condition and as far as we can see does not have any maintenance issues at present.

As the colour is not green, we could consider painting the board to match the other noticeboards within the village, we estimate the cost to be £36.00 (this is something that Roy can do).

We have approached the signage company that made and installed our new noticeboards to obtain a cost for adding an Angmering Parish Council sign to the top of the board, again to match as far as possible the other noticeboards, the cost for this will be approx. £453.00. We have approached the local sign producer, but they were unable to help.

Decision Needed: To decide if Angmering Parish Council should take on responsibility of the board.

Pictures for reference:

Noticeboard, outside Office wall



Example of noticeboard header.





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Agenda Item 14, BENCH, DOWNS WAY

The bench located in Downs Way has been brought to our attention as it is missing a plank. We have investigated who owns the bench and it is not on Angmering Parish Councils Asset Register or West Sussex County Council (WSCC) Asset Register.

This is an part of an email received from WSCC regarding this:

We have looked at this after we left your office and it's not unsafe (2 planks instead of 3), if it did become unsafe then we would simply remove it off the highway, it is not on our asset register either!

Things to consider: Repair, replace, remove or leave as is.

Decision Needed: To decide what action to take, if any.

Point to note: The area around the bench was cut back by APC so residents can use the bench, its unknown when WSCC will cut the rest of the grass.





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Agenda Item 16, CCTV REPAIR – COMMUNITY CENTRE

Angmering Parish Office has received the following request from the Community Centre regarding a repair that ips Security are recommending.

To: Katie Herr <katie.herr@angmering-pc.gov.uk>
Subject: FW: Quotation Required after Job 32166 Call Type CLIENT REQUEST

*Hi Katie,
Following our recent engineer visit, the DVR fan has failed.
Unfortunately, due to the age of the equipment this is now obsolete and cannot be replaced.
As such, to repair this fault will require a new DVR, the cost of which is **£495.00 + VAT**.
Please let me know if you wish to proceed.
Kind Regards*

Below is the report received from the Engineer:

*Engineer Notes :-
Fan on psu making loud noise.
Cleaned fan and Inside box. Fan stopped making noise but shortly after started making the noise again. I would suggest that the psu fan needs replacing. I've taken photos. DVR is an inspire 8 channel.*

Camera 3 Intermittent. Camera was OK when I was there. Checked connections and all seemed OK. I cannot see any issue as it is working.

Please quote for new DVR and a separate quote for psu fan to show what's more cost effective.

Decision needed: To decide whether to go ahead with the repair.