



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE HOUSING, TRANSPORT AND PLANNING COMMITTEE HELD VIA A VIRTUAL MEETING DUE TO COVID-19 ON TUESDAY 15 DECEMBER 2020

- Committee:** John Oldfield (Chair), David Marsh (Vice Chair)  
Sylvia Verrinder, Mike Jones, Paul Bicknell, Suzanne Howland, Norma Harris  
and Nikki Hamilton-Street (as Chair of APC)  
For the meeting to take place 3 committee members need to be present, this is known as quorum and is a legal requirement.
- Present:** Councillors; John Oldfield (Chair), David Marsh (Vice Chair), Sylvia Verrinder, Suzanne Howland, Mike Jones, Paul Bicknell and Nikki Hamilton-Street (as Chair of APC)
- In attendance:** Tracy Lees (Committee Clerk)
- Acronym:** Housing, Transport and Planning Committee: HTP; Angmering Parish Office: APC; West Sussex County Council: WSCC; Arun District Council: ADC; South Downs National Park: SNDP; Development Control Committee: DCC.

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	20/180	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllr. Norma Harris.	
2	20/181	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3	20/182	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Tuesday 24 November 2020</b> were agreed and will subsequently be signed by the Chair.	
4	20/183	<b>THE CLERK'S REPORT ON ANY MATTERS OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA</b> The Committee Clerk had nothing more to report.	
5	20/184	<b>PUBLIC CONSULTATION</b> No members of the public were present, and no questions had been sent in.	
6	20/185	<b>PLANNING APPLICATIONS</b> To consider Arun District Council File Lists <b>47, 48</b> and <b>49</b> of 2020:	

**FILE LIST 47 – Observations to Arun District Council by 17 December 2020**

<p><b><u>A/185/20/PL</u></b> Single Story extension to the rear of the Out of Bounds building. This site is in CIL Zone 3 (Zero Rated) as other development. <b>DECISION: No Objection</b> <b>COMMENT: None</b></p>	<p><b>ADDRESS</b> Rustington Golf Centre Golfers Lane Angmering</p>
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**FILE LIST 48 – Observations to Arun District Council by 24 December 2020**

<p><b><u>A/189/20/PL</u></b> Provision of permanent outside seating &amp; awning. This application may affect the setting of a listed building, affects the character &amp; appearance of the Angmering Conservation Area &amp; is in CIL Zone 2 (Zero Rated) as other development. <b>DECISION: No Objection</b> <b>COMMENT: None</b></p>	<p><b>ADDRESS</b> Woodies Newsagents The Square Angmering</p>
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**FILE LIST 49**

<p><b><u>NONE THIS WEEK</u></b></p>	
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**7 20/167 PLANNING DECISIONS**  
The planning decisions listed on the agenda were talked through; no comments were made.

**8 20/168 PLANNING APPLICATION NOT ON THE AGENDA**  
**A/109/20/RES**  
Cllr. Oldfield wanted to thank two members of the public for pulling together most of the information laid out in the supporting paper relating to this planning application.  
He confirmed that APC will continue to object.  
He then asked if the committee were all in agreement for this letter to be sent to Michael Eastham at ADC, all agreed.  
Action: Send letter to Michael Eastham

**KH**

**A/179/20/PL**  
**DECISION: Objection**  
**COMMENT: We fully support the embankment and culvert as part of the Angmering Flood Alleviation Project but are opposed to the currently proposed construction plan with site entrance from the high street.**

**9 20/169 LICENSING MATTERS**  
None.

**10 20/170 DAPPERS LANE WORKING GROUP**  
Cllr. Verrinder drew the committee's attention to the email and photos that she had previously circulated and asked if there were any questions,

none were asked. She also asked about a review of what the working group had presented. Cllr. N Hamilton-Street advised that this would be looked at in the new year and was diarised to do.

**11 20/171 SOUTH DOWNS NATIONAL PARK**

Cllr. Verrinder commented that there was nothing new to report.

She updated the committee on the workshop held by SNDP on their Management Plan on Wednesday 2 December that she and Cllr. N Hamilton-Street had attended. Cllr. Verrinder will share the plan with all councillors as mentioned at the Full Parish meeting held on Monday 14 December 2020.

Cllr. Oldfield commented that SDNP are still objecting to South of Water Lane.

**12 20/172 NOTIFICATIONS FOR ATTENDANCE AT ARUN DEVELOPMENT CONTROL MEETING**

Cllr. N Hamilton-Street will be attending the meeting on Wednesday 6 January 2021.

**13 20/173 DEVELOPMENT CONTROL MEETING ATTENDED**

Cllr. Oldfield attended the meeting on Wednesday 2 December 2020 and gave a brief overview of what was discussed.

**14 20/174 COMPLIANCE**

Nothing to report. Still awaiting a response regarding the SUD at Cresswell Park.

**15 20/175 APPEALS**

Nothing to report.

**16 20/176 CORRESPONDENCE**

Nothing received.

**17 20/177 HIGHWAYS MATTERS**

Cllr. N Hamilton-Street gave an overview of a meeting that she had attended along with Cllr. Oldfield, the Clerk and a WSCC Highways Engineer. The meeting was to discuss how APC move forward with ideas from APC and or members of the public. She commented that it was a very useful meeting as it gave an understanding of how WSCC Highways deal with applications for community projects such as road calming measures. She went onto explain the various groups withing WSCC Highways and who dealt with what areas of concern.

One of the main points taken from the meeting was that if no public consultation had taken place there was no point in applying for any work to be done; therefore it was proposed that a survey be drawn up and advertised in January/February time for Weavers Hill and the High Street to test what people think would be a solution for these areas. Once this is done and results are known this could then be submitted to WSCC Highways for consideration.

Cllr. Oldfield commented that WSCC Highways had said they would be in support of APC investing in vehicle activated speed signs that could be moved around the village.

Cllr. Verrinder asked if Dappers Lane could be included in the survey mentioned above. Cllr. N Hamilton-Street advised that this needed to be a separate survey. Cllr. Verrinder accepted this.

Action: Outline for a survey to be drawn up.

NHS/KH

Cllr. Howland was concerned about the amount of heavy goods vehicles still coming through the village. Cllr. Oldfield commented that the APC Office was presently looking into signage to put up to help stop this problem.

Action: Chase up costings for the heavy goods vehicle signage.

TG

**18      20/178      ARUN DISTRICT COUNCIL PLANNING SUB-COMMITTEES**

**1) Planning Policy Sub-Committee (formerly Local Plan Sub-Committee) Wednesday 6 January 2021 at 18:00.**  
Cllr. Verrinder will attend if the agenda is relevant.

**2) Housing & Customer Service Thursday 4 February 2021**  
It was agreed that this meeting be removed from the agenda as a standing item as it is not relevant to APC.

Action: Remove this item from the agenda going forward.

TG

**19      20/179      MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

- This Committee: None.
- Full Council: None.

**DATE OF NEXT MEETING**

The Committee's next meeting is on **Tuesday 5 January 2021** at 7pm and will be held via Zoom.

**The meeting concluded at 19:53.**

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Chairman

Date.....

Meeting Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To
13/10/2020	14	20/136	Compliance	Cresswell Park SUDS/planting issue	The clerk will continue to chase	CALA due to come back to us in 1st week of January 2021. Planting types advised and update requested. 29/12/2020	KH
13/10/2020	15	20/137	Appeals	A/32/20/PL Appeal to be monitored	TG to monitor appeal and feedback any update	TG to monitor and update the committee when necessary. The Appeal has been refused by ADC and Ferring conservation group and there is a plethora of information which can be viewed on the ADC planning portal the appeal has been numbered as 2494.	TG
24/11/2020	5	20/165	Public Consultation/Dappers Lane Group	CLRS to look at primary options and report back.	NHS to report back.	Report not yet received.	NHS
15/12/2020	17	20/177	Highways Matters	Collate information relating to HGV signs through the village.	Find all the information and report back.	It is believed that a certain amount of HGV's deliver to shops and stopping these would not be possible. Dualling of the A259 will be used as a reason not to put these in place. More research needed.	TG

## Key

Task has been started
Task to remain on the list - placed on differed tab
Task not yet started
Task completed