

## Extracts from some of the Minutes of Full Council Meetings in relation to The Angmering Neighbourhood Plan from 2011 to 2014

10/120	<p><b>THE DEVELOPMENT STRATEGY STEERING GROUP</b></p> <p>The Clerk summarised the work of the Steering Group to date involving the response to Arun District Council's Housing Numbers consultation and the consideration of producing a Neighbourhood Plan as detailed in the Localism and Decentralisation Bill currently before Parliament. The Council was being requested to approve the conclusion of this and to approve the appointment of Action in Rural Sussex (AiRS) as consultants for the production of what would be initially called a Community-Led Plan.</p> <p>On a proposal by Councillor Nigel Nunn, seconded by Councillor John Allcock it was unanimously <b>RESOLVED</b> that AiRS be appointed at a total cost of £4,210. The Clerk stated that an application was being prepared for a grant of £10,000 towards this from Awards for All.</p>
11/054	<p><b>COMMUNITY-LED PLAN</b></p> <p>The Clerk explained that the three inaugural meetings of participants had been held and had been attended by 48 of the 65 people that had put their names forward. Seven Working Group meetings had been arranged to take place before the end of September, starting on Saturday 17<sup>th</sup> September with the first one being on Housing and Development.</p> <p>The Parish Council had been successful in an application under the Government's Neighbourhood Planning Front Runners grant scheme and had been awarded £20,000 towards the cost of putting its plan together. The next step is to identify the priorities of the Working Groups and to prepare a survey of the whole parish.</p>
11/095	<p><b>COMMUNITY-LED NEIGHBOURHOOD PLAN</b></p> <p>Councillor Leverick explained that this project was still progressing and that the attendance at Working Groups had been patchy, but the numbers attending did not necessarily determine which ones were making the fastest progress. There would be a Steering Group meeting on Wednesday 30 November when the next steps would be decided upon. There would be a need for the final plan to generally conform with the Local Plan, but the latest news on this was that consultation on the Core Strategy would not take place until the late summer of 2012, giving time for the Community Plan to be largely completed by then. The Clerk explained that he and Councillor Leverick had just returned from a seminar at the Department for Communities and Local Government (DCLG) attended by some of the other Front-Runner Parishes and Towns and it was apparent that Angmering were further forward than most of these. District Councillor Bicknell explained that he had favourable feedback from senior contacts at Arun District Council about the work being carried out. Councillor Leverick pointed out that the biggest problem being faced by the Working groups had been one of information availability</p>
12/017	<p><b>ANGMERING NEIGHBOURHOOD DEVELOPMENT PLAN</b></p> <p>Councillor Turner reported that the survey forms had been printed and were now in the office awaiting delivery. A list of delivery rounds had been circulated to both councillors and plan participants, which still needed more volunteers to come forward. All being well the packs of forms and envelopes would be available by Wednesday 6<sup>th</sup> June with a view to finish deliveries by Friday 15<sup>th</sup> June 2012.</p>
13/018	<p><b>ANGMERING NEIGHBOURHOOD DEVELOPMENT PLAN</b></p> <p>Councillor Turner stated that the initial plan had been drawn up and that this would be the subject of the public drop-in session in the village hall on Saturday 8<sup>th</sup> June 2013. A series of questions and answers on neighbourhood planning had been put on the website to try to inform the general public about what to expect.</p>
13/072	<p><b>NEIGHBOURHOOD DEVELOPMENT PLAN</b></p> <p>A meeting would be held with Donna Moles and Charlotte Hardy (ADC) on 18<sup>th</sup> September 2013 and following this a further update report should be available</p>
13/098	<p>The meeting had taken place between the Neighbourhood Plan representatives and Arun District Council staff. The Steering Group Chairman had been unable to attend this meeting. Greater clarity had been given on the need to provide further information for the assessment of the need for a Strategic Environmental Assessment (SEA) and the advice for the team was that the Plan should concentrate its efforts on identifying the possible location of the minimum 100 units required in the draft Local Plan.</p>
13/141	<p>Councillor Turner reported that a first report had been received from NAVIGUS following their instruction, and</p>

	that the steering group was due to meet on 19 <sup>th</sup> December 2013 to consider this. It was noted that the draft Plan supplied to NAVIGUS was dated April 2013 and that a later version exists, dated July 2013 which should have formed the basis of the final draft Plan. This would be incorporated in a new version following the meeting mentioned above.
13/167	Councillor Turner explained that the Steering Group were putting the plan together, now using the later version. She and Councillor Verrinder were devoting a lot of time to this and were hoping to have something for consideration by the Steering Group in Friday. Navigus would be used to carry out checks on this document, possibly in two separate sections.
13/188	Councillor Turner, as Chairman of the Plan Steering Group, had circulated a copy of the proposed policies the previous day. The Chairman stated that he would not allow discussion on this because the requisite number of days had not been allowed for councillors to read the detail. Councillor Turner requested that she be allowed to give an update on progress, stating that there had been no intention to discuss the draft plan given the short time councillors had it and answers would be required to be sent by e-mail or for discussion at the next Parish Council meeting. The Chairman did not permit the update and asked all councillors to respond to Councillor Turner's draft document by e-mail as soon as possible.
13/212	Councillor Turner reported that the work of the Steering Group is proceeding apace. Draft policies are currently being checked to avoid duplication and the evidence base is in preparation. Working towards a December 2014 referendum, key dates for the process are as follows: <u>31 March 2014</u> : the draft plan is to be sent to Arun District Council for a two-week check, with a copy to be provided to the Parish Council for comments; <u>30 April – 11 June 2014</u> : the full plan goes out for a six-week pre-submission public consultation period. It is envisaged that several drop-in sessions will be held in order to reach as many residents as possible. All Councillors will be provided with a copy of the plan for comments prior to commencement of this period. <u>30 June 2014</u> : final version of the plan, taking account of responses received from public consultation, and having had a final review by Councillors, will be submitted to the Examiners. Following brief discussion, the meeting noted the progress made to date and the timetable as detailed. Councillors Graham and Mariner expressed gratitude to Councillor Turner and the Steering Group for their work to date in the production of the draft Plan.
13/238	Councillor Turner reported that work continues on the drafting of the Neighbourhood Development Plan and that it remains on course for pre-submission consultation to begin by 30 <sup>th</sup> April 2014. The Chairman asked whether a Strategic Environmental Assessment (SEA) was required as part of the draft Plan. Councillor Turner confirmed that this had been queried with the South Downs National Park Authority, who had confirmed that no SEA was required. Councillor Graham noted that in view of the discussion of sports and recreation facilities at the previous agenda item, the Steering Group may wish to consider this aspect at its next meeting. Councillor Turner confirmed that this could be included. The Chairman noted that this needed to be considered in the context of the plan as a whole.
14/020	Councillor Turner noted that the pre-submission version of the Plan was put out for consultation on 30 April 2014, with the consultation period being due to expire on 11 June 2014. All comments, whether favourable or otherwise, are invited. Councillor Mountain asked whether the decision by The Arun District Council Development Control Committee to approve the major applications for sites east of Roundstone Lane affects the Plan and whether the Plan required to be amended in the light of that decision. Councillor Turner noted that there was little that could be done with regard to the Development Control Committee decision. The District Council has indicated that it is now prepared to consider the Plan in small doses; we are saying that the village is full. Councillor Spooner noted that the extent of the built-up area, as delineated in the Plan, should be amended to ensure that the Parish gets the benefit of Section 106 monies arising from future developments. Councillor Graham noted that these were matters which might benefit from advice from the planning consultants previously engaged by the Steering Group.
14/036	a) Councillor Turner said that with just two days left of the consultation there had been 40 responses so far, largely positive. She was still waiting for input from ADC, who had not provided for the extra work involved in referenda taking place simultaneously in East Preston, Ferring and Rustington. There was therefore uncertainty about whether a response from the ADC officer responsible would be received within the deadline. It did not appear that major re-writing will be needed. b) On a proposal by Councillor Graham, seconded by Councillor Francis, it was unanimously <b>RESOLVED</b> to accept and support the draft Neighbourhood Plan as a Parish Council sponsored document, subject to final adoption following changes made as a result of the current consultation exercise.